

SPECIAL MEETING - BUDGET WORKSHOP  
Municipal Complex - Assembly Room - Wednesday, September 29, 2004

*Minutes*

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE

Chairman Tews called the Budget Workshop to order at 5:00 PM

*Present* Arden Tews, Town Chairman Jay Schroeder, Supv. #1(9:55) Scott Sauer, Supv. #2(5:25)  
Jerry Jurgensen, Comm. #3 James Archambo, Admin. Myra Piergrossi, Fin. Dir.  
Excused: Russ Handevidt, Supv. #4 Jeanne Krueger, Town Clerk  
Also Present: Jon Gooding Mike Gallagher

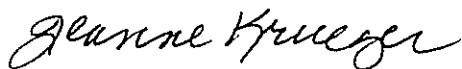
2. BUDGET WORKSHOP

Please See Attached

3. ADJOURNMENT

At 8:55 PM, MOTION: Jurgensen/Sauer to reconvene to the October 4, 2004 Budget Workshop.  
Motion carried.

Respectfully Submitted,



Jeanne Krueger, Town Clerk

## BUDGET MEETING SUMMARY

SEPTEMBER 29, 2004

• Wastewater	-	Cut Welder	\$2,000
	-	Cut Air Compressor for shop	\$1,200
	-	Trailer (6'X10') for Lawn Mower	\$1,300
	-	Lawn Mower / Snow Blower	\$6,500
	-	Cut Return Envelopes	\$375
	-	Cut Employee overlap from 6wks per employee to 2wks (budget assumes two employee overlap periods)	\$8,412
	-	Increase Rate 2%	\$50,000
	-	Increase Revenue by decreasing the number of summer credit months from six (6) to three (3) or four (4).	
		TOTAL Reductions: Wastewater	\$69,787
• Water	-	Cut Return Envelopes	\$375
	-	Add a Conservation Account (to purchase shower heads)	(\$5,000)
		TOTAL Reductions: Water	(\$4,625)
• Capital Projects Fund	-	Cut Manitowoc Rd/Stead Dr Storm Sewer	\$1,843,700
	-	<u>Cut Building Improvements – Fire &amp; Comm Center</u>	<u>\$1,400,000</u>
		TOTAL Reductions: Capital Projects Fund	\$3,243,700

## **BUDGET MEETING SUMMARY**

AUGUST 31, SEPTEMBER 7, 20, & 29, 2004  
(Net Effect)

• Assessor	-	Cut ½ of budget (excludes fee from State)	\$73,988
• Comm. Develop.	-	Transfer Fire's Jeep to CD, but keep the staff vehicle (In the Equipment Replacement Fund)	
• Finance	-	24" High Tempered Safety Glass for Counter	\$2,266
• Fire	-	Cut Fire Training Officer	\$34,588
	-	Purchase tables and chairs from Public Prot. Funds	\$4,500
	-	Cut MDC, will be purchased in 2004	\$3,500
	-	<u>Cut 1997 SUV Replacement with Pickup (Replacement fund)</u>	
		TOTAL Levy Reductions: Fire	\$42,588
• Park	-	Cut Urban Forestry Management Plan	\$7,500
	-	Rydall Property Rental Income	?????
	-	Training, Miles, Meals, & Lodging (all)	\$3,675
	-	101-5500-710.03-90 Other Supplies & Expense (all)	\$4,500
	-	101-5500-710.08-31 (all)	78,500
	-	<u>Increase for poured-in-place surface</u>	(????)
		TOTAL Levy Reductions: Park	\$94,175
• Police	-	Purchase Patch Design from Public Prot. Funds	\$2,000
	-	Purchase Tactical Vest from Public Prot. Funds	\$1,597
	-	Increase Parking Ticket fines 1/1/05	\$2,872
	-	<u>Should the Town Sell the Shot Guns</u>	??????
		TOTAL Levy Reductions: Police	\$6,469
• Street	-	Cut Stormwater Drainage Study	\$35,000
	-	2004 Rollover for study	(\$35,000)
	-	Cut Slope Mower (increase rental fees)	\$24,000
	-	Cut Cold Planner (increase rental fees)	\$11,000
	-	Security System upgrades (rolled from 2004)	\$40,000
	-	2004 Rollover for Security System	(\$40,000)
	-	Fuel System Software upgrades	\$12,500
	-	Fuel System Pumps Replaced	\$17,500
	-	(may use rollover for security system for fuel system)	
	-	Cut 1992 Pickup Replacement (Replacement fund)	
	-	<u>Cut 1994 Tandem Axle Truck Replacement (Replacement fund)</u>	
		TOTAL Levy Reductions: Street	\$65,000

## BUDGET MEETING SUMMARY (cont.)

AUGUST 31, SEPTEMBER 7, 20, & 29, 2004

• Wastewater Utility	-	Cut Welder	\$2,000
	-	Cut Air Compressor for shop	\$1,200
	-	Trailer (6'X10') for Lawn Mower	\$1,300
	-	Lawn Mower / Snow Blower	\$6,500
	-	Cut Return Envelopes	\$375
	-	Cut Employee overlap from 6wks per employee to 2wks	\$8,412
			(budget assumes two employee overlap periods)
	-	Increase Rate 2%	\$50,000
	-	Increase Revenue by decreasing the number of summer credit months from six (6) to three (3) or four (4).	
		<u>TOTAL Reductions: Wastewater</u>	<u>\$69,787</u>
• Water Utility	-	Cut Return Envelopes	\$375
	-	<u>Add a Conservation Account -to purchase shower heads (\$5,000)</u>	
		<u>TOTAL Reductions: Water</u>	<u>(\$4,625)</u>
• Capital Projects Fund	-	Cut Manitowoc Rd/Stead Dr Storm Sewer	\$1,843,700
	-	<u>Cut Building Improvements – Fire &amp; Comm Center</u>	<u>\$1,400,000</u>
		<u>TOTAL Reductions: Capital Projects Fund</u>	<u>\$3,243,700</u>