

DRAFT

SPECIAL MEETING - BUDGET WORKSHOP
Municipal Complex - Assembly Room - Tuesday, August 31, 2004

Minutes

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE

Elected Officials Present: Arden Tews, Town Chairman Jay Schroeder, Supv. #1 Scott Sauer, Supv. #2 Jerry Jurgensen, Supv. #3 Excused: Russ Handevitd, Supv. #4 Jeanne Krueger, Town Clerk

Others Present: James Archambo, Admin. Myra Piergrossi, Fin. Dir. George Dearborn, Com. Dev. Joan Burrill Doug Jahsman Kathy Hales Rod McCants Tim Plagenz Brad Dunlap

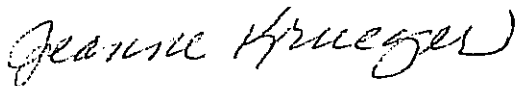
2. BUDGET WORKSHOP

Please See Attached

3. ADJOURNMENT

At 8:35 p.m., MOTION: Jurgensen/ Sauer to reconvene to the September 7, 2004 Budget Workshop. Motion carried.

Respectfully,



Jeanne Krueger, Town Clerk

SUMMARY BUDGET MEETING

AUGUST 31, 2004

• Administration	- No Suggested Changes	
• Finance	- 24" High Tempered Safety Glass for Counter	\$2,266
• Police	- Purchase Patch Design from Public Prot. Funds	\$2,000
	- Purchase Tactical Vest from Public Prot. Funds	\$3,194
	Decrease due to grant funds	(\$1,597)
	- Increase Parking Ticket fines 1/1/05	\$2,872
	- <u>Should the Town Sell the Shot Guns</u>	<u>??????</u>
	TOTAL Levy Reductions: Police	\$6,469

TOTAL LEVY IMPACT:

\$11,128

BUDGET MEETING SUMMARY

AUGUST 31, SEPTEMBER 7, 20, & 29, 2004
(Net Effect)

• Assessor	-	Cut ½ of budget (excludes fee from State)	\$73,988
• Comm. Develop.	-	Transfer Fire's Jeep to CD, but keep the staff vehicle (In the Equipment Replacement Fund)	
• Finance	-	24" High Tempered Safety Glass for Counter	\$2,266
• Fire	-	Cut Fire Training Officer	\$34,588
	-	Purchase tables and chairs from Public Prot. Funds	\$4,500
	-	Cut MDC, will be purchased in 2004	\$3,500
	-	<u>Cut 1997 SUV Replacement with Pickup (Replacement fund)</u>	
		TOTAL Levy Reductions: Fire	\$42,588
• Park	-	Cut Urban Forestry Management Plan	\$7,500
	-	Rydall Property Rental Income	?????
	-	Training, Miles, Meals, & Lodging (all)	\$3,675
	-	101-5500-710.03-90 Other Supplies & Expense (all)	\$4,500
	-	101-5500-710.08-31 (all)	78,500
	-	<u>Increase for poured-in-place surface</u>	(????)
		TOTAL Levy Reductions: Park	\$94,175
• Police	-	Purchase Patch Design from Public Prot. Funds	\$2,000
	-	Purchase Tactical Vest from Public Prot. Funds	\$1,597
	-	Increase Parking Ticket fines 1/1/05	\$2,872
	-	<u>Should the Town Sell the Shot Guns</u>	??????
		TOTAL Levy Reductions: Police	\$6,469
• Street	-	Cut Stormwater Drainage Study	\$35,000
	-	2004 Rollover for study	(\$35,000)
	-	Cut Slope Mower (increase rental fees)	\$24,000
	-	Cut Cold Planner (increase rental fees)	\$11,000
	-	Security System upgrades (rolled from 2004)	\$40,000
	-	2004 Rollover for Security System	(\$40,000)
	-	Fuel System Software upgrades	\$12,500
	-	Fuel System Pumps Replaced	\$17,500
	-	(may use rollover for security system for fuel system)	
	-	Cut 1992 Pickup Replacement (Replacement fund)	
	-	<u>Cut 1994 Tandem Axle Truck Replacement (Replacement fund)</u>	
		TOTAL Levy Reductions: Street	\$65,000

BUDGET MEETING SUMMARY (cont.)

AUGUST 31, SEPTEMBER 7, 20, & 29, 2004

• Wastewater Utility	-	Cut Welder	\$2,000
	-	Cut Air Compressor for shop	\$1,200
	-	Trailer (6'X10') for Lawn Mower	\$1,300
	-	Lawn Mower / Snow Blower	\$6,500
	-	Cut Return Envelopes	\$375
	-	Cut Employee overlap from 6wks per employee to 2wks	\$8,412
		(budget assumes two employee overlap periods)	
	-	Increase Rate 2%	\$50,000
	-	Increase Revenue by decreasing the number of summer credit months from six (6) to three (3) or four (4).	
		<u>TOTAL Reductions: Wastewater</u>	<u>\$69,787</u>
• Water Utility	-	Cut Return Envelopes	\$375
	-	<u>Add a Conservation Account -to purchase shower heads (\$5,000)</u>	
		<u>TOTAL Reductions: Water</u>	<u>(\$4,625)</u>
• Capital Projects Fund	-	Cut Manitowoc Rd/Stead Dr Storm Sewer	\$1,843,700
	-	<u>Cut Building Improvements – Fire & Comm Center</u>	<u>\$1,400,000</u>
		<u>TOTAL Reductions: Capital Projects Fund</u>	<u>\$3,243,700</u>