



# Town of Menasha

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Approved

## ANNUAL TOWN MEETING

Municipal Complex - Assembly Room - Tuesday, April 13, 2004

### Minutes

#### 1. CALL TO ORDER, PLEDGE OF ALLEGIANCE

Town Chair Arden Tews called the Annual Town Meeting of the townspeople to order at 7:00 p.m. and led the Pledge of Allegiance.

#### TOWN OF MENASHA ELECTORS PRESENT (45):

Thomas Schierl	William Ottow	Janice Banks	Dr. Thomas Banks
Doug Jahsman	Cheryl Fetzer	Edward Fetzer	Betty Zaborsky
Roger Clark	Bonnie Pozolinski	Marilyn "Jean" Lally	John Strebe
Randy Gallow	David Peterson	Norman Miller	Jeff Roth
Janet Mulvey	Larry Mulvey	Jay Schroeder	Jim Archambo
Brenda Larson	Dan Larson	Eileen Tews	Arden Tews
Marilyn Nennig	Delores Lynch	Mike Lynch	Jerry Jurgensen
Keith Kiesow	Rebekah Schroeder	Paul Dahms	Francisco Castillo
Daniel Hyde	Glen Allen	Mike Lettier	Ron Krueger
Jeanne Krueger	Kris Koeppe	Paul Knickelboin	Len Kachinsky
Kate McQuillan	Kristina DeBruin	Betty Knickelboin	Russ Handevitd
Scott Sauer			

#### NON-RESIDENTS PRESENT (14):

Paula Pagel	Richard Eiberger	Myra Piergrossi	Michael King
Steve Laabs	Michael Kading	Lucas Telfer	Susan Phillips
Lee Reibold	Lee DeGroot	Jim Danielson	Karen Tweedie
Ryan Lettier	Tom Scheidegger/Virchow Krause, LLP		

#### 2. INTRODUCTION OF TOWN BOARD AND STAFF

Chairman Arden Tews introduced the Town Board of Supervisors and Town Staff present to the townspeople.

#### 3. FORMAL SWEARING IN OF NEWLY-ELECTED OFFICIALS

Town Clerk, Jeanne Krueger administered the Oath of Office to newly elected Supervisor #1, Jay Schroeder and to re-elected Supervisor #3, Jerry Jurgensen. Chairman Tews requested a round of applause for outgoing Supv. #1, Barbara Hanson.

#### 4. ANNUAL AUDIT REPORT - FISCAL YEAR 2003 - VIRCHOW KRAUSE AND CO., L.L.P.

Certified Public Accountant, Mr. Tom Scheidegger of Virchow Krause and Co. reviewed the Town's 2003 audit including Financial Statements, Management Letter, Accounting Procedures, Internal Controls and other matters (documents attached). Questions were asked and answered by Mr. Scheidegger and Finance Director, Myra Piergrossi.

5. APPROVAL OF MINUTES

Special Town Meeting - December 16, 2002

MOTION: Resident Ron Krueger, seconded by resident Janice Banks to adopt to approve the minutes as submitted. Motion carried unanimously on a voice vote.

Annual Town Meeting - April 8, 2003

MOTION: Resident Mike Lettier, seconded by resident Kate McQuillan to adopt to approve the minutes as submitted. Motion carried unanimously on a voice vote.

Special Town Meeting - November 12, 2003

MOTION: Resident Thomas Banks, seconded by resident Keith Kiesow to adopt to approve the minutes as submitted. Motion carried unanimously on a voice vote.

6. OLD BUSINESS

Town Clerk's Position - Appointed

Administrator James Archambo gave a PowerPoint presentation outlining the advantages of having this position appointed rather than elected. After much discussion regarding the pros and cons, MOTION: Resident Brenda Larson, second resident Ed Fetzer to change the Town Clerk's position to appointed. On hand count, motion carried with 40 voting approval of appointment and 3 opposed. (See attached documents)

Atty. Roger Clark stated that the position will not take effect until 2005 and the town board by State Stat. may take no less than 30 days but no longer than 60 days to submit a resolution for appointment.

7. NEW BUSINESS & DISCUSSION

a) Purchase of Property for Construction of Palisades Detention Pond

Admin. James Archambo explained the scope of the project, noting that drainage problems have been plaguing this area for many years and requested permission from the townspeople to purchase 3 acres for the construction of a detention pond. Particularly affected are the George St., Baldwin Ct., Teakwood St., Gregor Ct. areas.

The cost to buy the land and build the pond was estimated at \$322,000 however, would be offset by a 70% state grant. An additional \$130,500 would be needed to pipe water from the pond to the Fox River (this portion would not be grant eligible). The town's share of this project would be approximately \$227,000. The purchase price of the land would not exceed fair market value determined by an appraisal acceptable by the DNR and contingent upon obtaining the grant funding. (See attached documents)

Resident Thomas Banks expressed concerns with safety around the pond and Resident Janice Banks had cost concerns.

Street Supt. Gallow explained the need for a yes vote on the purchase of the land in order to begin the project, soil checks and obtaining cost information. He further stated there would be a follow up Informational Meeting thereafter.

Resident Tom Schierl complained of flooding on Plank Rd. Chairman Tews stated he would take a look at it.

Resident Jean Lally requested the Town to call Winnebago County to have them move the culvert and clean out the filthy ditches on Valley Rd.

**MOTION:** Resident Brenda Larson, seconded by resident Bonnie Pozolinski to approve the purchase of property for the construction of a detention pond. On hand a hand count, motion carried unanimously with 43 residents voting AYE and 0 nay votes.

b) Valley Gateway Update

Resident Paul Dahms, owner of Saturday Night at the Movies video store requested a chain be installed across Gateway roadway because people are dumping appliances and other garbage and debris on the vacant land.

Mr. & Mrs. Banks complained vehemently about the hills of weeds, dirt, filth and bugs, and said the Town should be ashamed of themselves that cleanup has not been done in the area.

Resident Francisco Castillo 9178 Clayton Rd. complained of ditches being overgrown and full of water most of the time. It was explained to Mr. Castillo that his property is located at the lowest geographical point in the area causing runoff to settle and little can be done to elevate this problem other than Mr. Castillo installing drain tile.

c) Progress Report - Town's Reassessment - Accurate Appraisal

Accurate Appraisal assessors Jim Danielson and Lee DeGroot updated the townspeople regarding the on-going assessment. Accurate is 73% finished and plan to be on time with their results for open book and the Board of Review. (See attached charts)

8. SET 2005 ANNUAL TOWN MEETING

**MOTION:** Resident Jeanne Krueger, seconded by resident Tom Schierl to set the next Annual Town Meeting for Tuesday, April 12, 2005 at 7:00 p.m. in the Assembly Room at the Municipal Complex. Motion carried unanimously on voice vote.

9. ADJOURNMENT

Chairman Tews thanked all participants who attended tonight's meeting and encouraged town residents to use the Town parks and trails. He also encouraged the townspeople to hope and pray for the troops at war and that this hostile action will be over soon.

At 9:20 p.m., **MOTION:** Resident Janice Banks seconded by resident Thomas Banks to adjourn the Annual Town Meeting. Motion carried unanimously on voice vote.

Respectfully submitted,

Jeanne Krueger, Certified Municipal Clerk