



# Town of Menasha

Municipal Offices ♦ 2000 Municipal Drive ♦ Neenah, WI 54956-5665

Submitted for Town Board Approval August 14, 2000

**General Information**  
(920) 720-7171(24 hrs)  
world wide web:  
www.town-menasha.com  
e-Mail Address:  
government@town-menasha.com

## REGULAR MEETING OF THE TOWN BOARD OF SUPERVISORS Municipal Complex - Assembly Room Monday, July 10, 2000

**Administrative Offices**  
(920) 720-7101  
Fax (920) 720-7112

### MINUTES

**Assessor's Office**  
(920) 720-7102  
Fax (920) 720-7116

Agendas with resolutions were posted at the Municipal Complex, Fire Station 40, Utility District, Appleton Public Library, Menasha Public Library, and Neenah Public Library.

**Clerk's Office**  
(920) 720-7103  
Fax (920) 720-7116

**Community Development**  
Building (920) 720-7104  
Planning (920) 720-7105  
Fax (920) 720-7116

#### I. CALL TO ORDER, PLEDGE OF ALLEGIANCE AND ROLL CALL

Town Chair Arden Tews called the Regular Meeting of the Town Board of Supervisors to order at 6:00 p.m. and led the Pledge of Allegiance.

**Finance Department**  
(920) 720-7106  
Fax (920) 720-7116

Deputy Clerk Heiting noted the roll as follows:

**Municipal Court**  
(920) 720-7107  
Fax (920) 720-7116

#### PRESENT:

Arden Tews, Town Chair	Jeanne Krueger, Supervisor #1
Bob Sprague, Supervisor #2	Jerry Jurgensen, Supervisor #3
Carl Sutter, Town Engineer	Roger Clark, Town Attorney
Wm. Frueh, Interim Administrator	William Weiss, Police Chief
Myra Piergrossi, Dir. of Finance	George Dearborn, Dir. of Com. Dev.
Mary Heiting, Deputy Clerk	

**Park & Recreation**  
(920) 720-7108  
Fax (920) 720-7113

**Police Department**  
(920) 720-7109  
Fax (920) 720-7119

#### EXCUSED:

Allen Nennig, Supervisor #4	Carlene Sprague, Town Clerk
-----------------------------	-----------------------------

**Street Department**  
(920) 720-7110  
Fax (920) 720-7113

#### ALSO PRESENT:

Charles Quimby	Edith Quimby	Brad Quimby
Brian Sitzberger	Nancy McFadden	Heather McFadden
Barb Barczak	Betty Zaborsky	Joe Trudell
Robert Francart	Carol Keberlein	Elayne Lehrer
Bob Mayer		

**Fire Department**  
Central Offices  
1326 Cold Spring Road  
Neenah, WI 54956-1108  
(920) 729-0931  
Fax (920) 720-7986

#### II. AWARDS/PRESENTATIONS

**Fire Station #40**  
1326 Cold Spring Road  
Neenah, WI 54956-1108  
(920) 729-0931

##### A. Business of the Year - George's Steak House

Town Supervisor Krueger presented the Business of the Year award to Edith Quimby along with Chuck and Brad Quimby of George's Steak House. The Quimby's accepted the award with deep gratitude for being a part of the history of business in the Town of Menasha. The Town Board congratulated the Quimby's for receiving this award.

**Fire Station #41**  
Valley Road  
Menasha, WI 54952-1126  
(920) 731-9541

## **B. Individual of the Year - Nancy Mc Fadden**

Supervisor Krueger presented the Individual of the Year award to Nancy McFadden, who has served in many capacities for the Town of Menasha. Nancy McFadden, with her daughter Heather at her side, graciously accepted this award. The Town Board congratulated Nancy for this great achievement.

## **III. PUBLIC FORUM – NON-AGENDIZED TOWN RELATED MATTERS**

Brian Sitzberger, 1271 Cooke Road made a presentation regarding the culvert pipes, which are at the end of the Green Valley ditch project and face his house on Cooke Road. He would like to see if the Town could improve this situation.

Chairman Tews stated that that there should be further discussions with the Town Engineer and contact the Department of Transportation to see what can be done.

Karen Kirk, Home Avenue stated that she has stagnant water in her ditch and asked about the procedure to correct this. Karen stated that the speed limit signs have been placed on Home Avenue, but was concerned about posting a "Children at Play sign along Home Avenue. Karen would also like the Board to review the policy of smoking in a public park when children are present.

## **IV. DISCUSSION ITEMS**

### **A. Dedication of a Portion of County II - Pedestrian Trail - Diane Zoesch**

Carol Keberleine, 3237 Fondotto Drive is interested in placing a memorial, such as a sign or bench along the pedestrian trail in remembrance to a young relative who was killed riding her bike along Highway 150. She is willing to cover the expenses, but is inquiring about the procedures.

## **V. OLD BUSINESS**

### **A. 000626-2 Approval of Option and Ground Lease Agreement Nextel WIP Lease Corp.**

MOTION: Supervisor Krueger, second Supervisor Jurgensen to refer this resolution until the July 24, 2000 meeting. Motion carried unanimously with Supervisor Nennig excused.

### **B. 000626-20 Amendment to Approve the Agreement with the City of Neenah - Foxnet**

MOTION: Supervisor Sprague, second Supervisor Jurgensen to adopt the Agreement with the City of Neenah and authorizes the Town Chairperson and Clerk to sign the agreement and transfer funds when needed to cover the costs incurred. Motion carried unanimously with Supervisor Nennig excused.

## **VI. NEW BUSINESS**

### **A. 000710-1: Expenditures**

MOTION: Supervisor Sprague, second Supervisor Jurgensen to adopt the resolution and approve the expenditures with the exception of (none). Motion carried unanimously, with Supervisor Nennig excused.

### **B. 000710-2: Issue Annual Cigarette License - K.G. Gas & Food Mart, Inc.**

MOTION: Supervisor Sprague, second Supervisor Jurgensen to adopt the resolution and approve the Annual Cigarette License as submitted. Motion carried unanimously, with Supervisor Nennig excused.

**C. 000710-3: Issue Annual Alcohol Beverage License - K.G. Gas & Food Mart, Inc.**

MOTION: Supervisor Krueger, second Supervisor Sprague to adopt the resolution and approve the Annual Alcohol Beverage License as submitted. Motion carried unanimously, with Supervisor Nennig excused.

**D. 000710-4: Appointment of Agent - K.G. Gas & Food Mart, Inc.**

MOTION: Supervisor Sprague, second Supervisor Krueger to adopt the resolution and appoints Kashmir Gill, agent for K.G. Gas & Food Mart, Inc. Motion carried unanimously, with Supervisor Nennig excused.

**E. 000710-5: Relocation of the Town Clerk's Office**

MOTION: Supervisor Jurgensen, second Supervisor Sprague to adopt the resolution and approve the relocation of the Town Clerk's office subject to the final approval of the new Administrator Pat DeGrave and to fund these changes by amending the existing 2000 Municipal Budget. Motion carried unanimously, with Supervisor Nennig excused.

**F. 000710-6: Intention to Budget Funds in 2001 for War Memorial**

The resolution was amended as follows:

***WHEREAS, the monies for the War Memorial project in Oakhill Cemetery in Neenah Washington is being funded through fundraising efforts; and***

MOTION: Supervisor Sprague, second Supervisor Jurgensen to adopt the amended resolution and approve the \$1.00 per capita payment and budget this for the year 2001. Motion carried unanimously, with Supervisor Nennig excused.

**G. 000710-7: Developer Agreement**

The resolution was amended as follows:

***BE IT FURTHER RESOLVED that the utilization of special assessments to assist with the publicly financed improvements be approved in accordance with the attached form of "Developer's Agreement for Financing Improvements" and directing legal council to make modifications to the Town ordinance as deemed necessary.***

MOTION: Supervisor Jurgensen, second Supervisor Krueger to adopt the amended resolution and approve the "Developer's Agreement for Financing Improvements" which would be in place and executed before consideration of final approval of a subdivision plat. Motion carried unanimously, with Supervisor Nennig excused.

**H. 000710-8: Jurisdictional Transfer - US 10 Trail Right-of-Way**

MOTION: Supervisor Sprague, second Supervisor Jurgensen to adopt the resolution and authorize the Town Chairman and Clerk to sign the jurisdictional transfer with the Department of Transportation. Motion carried unanimously, with Supervisor Nennig excused.

**I. 000710-9: Change Order - West American Drive - Sanitary Sewer, Water Main, and Storm Sewer Construction**

This resolution was withdrawn.

## **VII. ORDINANCES**

### **A. 000710-1:ORD Amending Chapter 17 Public Parks 17.02 Offenses Within Parks 1(k), and 1(m) FIRST READING**

MOTION: Supervisor Sprague, second Supervisor Jurgensen to accept the first reading of the ordinance as submitted. Motion carried unanimously, with Supervisor Nennig excused.

## **VIII. RESIGNATIONS/APPOINTMENTS**

### **A. 000710-1:APP Appointment - Information System Specialist - Timothy S. Plagenz**

MOTION: Supervisor Krueger, second Supervisor Sprague to accept the appointment of Timothy S. Plagenz to the position of Information Systems Specialist effective July 17, 2000.

## **IX. APPROVAL OF MINUTES**

### **A. Special Town Board Meeting – 06/07/00**

### **B. Regular Town Board Meeting – 06/12/00**

### **C. Special Town Board Meeting - 06/22/00**

MOTION: Supervisor Jurgensen, second Supervisor Sprague to accept the minutes as submitted. Motion carried unanimously, with Supervisor Nennig excused.

## **X. CORRESPONDENCE**

### **A. Fireline - July 2000 –**

### **B. Building Report - June 2000**

### **C. Park Commission Minutes - May 24, 2000**

MOTION: Supervisor Sprague, second Supervisor Jurgensen to accept the correspondence for filing. Motion carried unanimously, with Supervisor Nennig excused.

## **XI. REPORTS**

### **A. Town Administrator**

Interim Administrator, Wm. Frueh stated that there was a resident interested in purchasing the cupola, which remains in storage near the street department garage. It was the consensus of the Town Board to approve the sale of the cupola.

### **B. Town Attorney –**

Roger Clark, Town Attorney congratulated William Frueh the Interim Administrator for the excellent job he had done. The staff was glad they selected such a competent Interim Administrator.

### **C. Town Clerk – excused**

### **D. Town Board**

#### **1. Jeanne Krueger, Supervisor #1 –**

Supervisor Krueger thanked Bill Frueh for helping out the Town of Menasha for his professional services in aiding the Town in our transitional period. She congratulated all of the employees for pitching in and cooperating in their efforts to make all things run smoothly. All the Town Board members thanked Bill for his expertise.

#### **2. Robert Sprague, Supervisor #2 – None**

3. Jerry Jurgensen, Supervisor #3 – None
4. Allen Nennig, Supervisor #4 – Excused

**E. Town Chairman -**

Chairman Tews congratulated Bill Frueh with his assistance in helping the Town of Menasha selecting the new Town Administrator.

**F. Other Town Officials**

George Dearborn, Director of Community Development – None

Myra Piergrossi, Director of Finance –

Director Piergrossi reviewed the 2<sup>nd</sup> Quarter Report.

William Weiss, Police Chief –

Chief Weiss stated that there maybe a coyote running around the Town of Menasha property. He suggested using caution and stated that there are traps out for its capture.

**XII. MOTIONS BY SUPERVISORS**

**XIII. ANNOUNCEMENTS – Same as on Agenda**

**XIV. ADJOURNMENT**

At 8:10 p.m., MOTION: Supervisor Sprague, second Supervisor Krueger to adjourn the regular meeting of the Town Board of Supervisors. Motion carried unanimously, with Supervisor Nennig excused.

Respectfully submitted,



Mary R. Heiting  
Deputy Town Clerk