

**Town of Menasha Stormwater Utility Commission Regular Meeting  
Monday, January 9, 2012 - 5:30 p.m.  
Municipal Complex – Arden Tews Assembly Room  
2000 Municipal Drive**

**Agenda**

1. **Call to Order, Pledge of Allegiance, and Roll Call**
2. **Awards/Presentations**
3. **Minutes to Approve**
  - a) Regular Stormwater Utility Commission Meeting – December 12, 2011
4. **Minutes and Correspondence to Receive**
5. **Public forum on any matters of concern to the Town. The public may comment; however, no action can be taken.**  
*Five minute time limit per person on non-repetitive matters.* To address the Commission, complete the Public Participation signup sheet.
6. **Discussion Items**
7. **Unfinished Business**
8. **New Business- Resolutions/Ordinances/Policies**
  - a) 120109-1:STM Change Order #4 & Final – Cold Spring Road Stormwater Detention Pond Construction Project
  - b) 120109-2:STM Expenditures
9. **Reports**
10. **Motions by Commissioners**
11. **Adjournment**

**A quorum of the Personnel Committee, and Police & Fire, Planning, and Park Commissions may be present, although official action by those bodies will not be taken; the only business to be conducted is for Stormwater Utility Commission action.**

*Those individuals requiring the assistance of a sign language interpreter to participate in this meeting may call 720.7101 a minimum of five business days prior to the meeting.*

RES #120109-1:STM

**APPROVE CHANGE ORDER #4 AND FINAL – COLD SPRING POND**

WHEREAS, Radtke Construction, Inc. was awarded the bid for the construction of the Cold Spring Pond on May 6, 2009; and

WHEREAS, the Commission has approved three (3) prior change orders to the contract resulting in a current contract price of \$684,509.70; and

WHEREAS, Change Order #4 and Final reflects final adjustments in bid quantities, with an overall decrease in the amount of \$939.65, which reflects a new total contract amount of \$683,570.05 (Change Order #4 enclosed); and

WHEREAS, it is the recommendation of Town Engineer Andy W. Schmidt and Street Superintendent Randy Gallow to approve Change Order #4 and Final to Radtke Construction, Inc., resulting in a decrease in the amount of \$939.65, for a new total contract amount of \$683,570.05.

NOW, THEREFORE BE IT RESOLVED by the Town of Menasha Stormwater Utility Commission to approve Change Order #4 and Final for a decrease in the amount of \$939.65 to **Radtke Construction, Inc., 6408 Cross Road, Winneconne, WI 54986**, for a revised total contract amount of **\$683,570.05**.

BE IT FURTHER RESOLVED the Town of Menasha formally accepts Cold Spring Pond (Contract # M0003-980563) as completed.

Adopted this 9th day of January, 2012

*Requested by: Randy Gallow, Street Superintendent*

*Submitted by: Dale Youngquist, Commission President*

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Dale Youngquist, Commission President

\_\_\_\_\_  
Attest: Karen Backman, Commission Secretary

RES #120109-2:STM

EXPENDITURES

WHEREAS, The Town of Menasha Stormwater Utility has outstanding invoices totaling: \$ 108,965.90

WHEREAS, the disbursements are categorized below & the detail is attached:

Pending:		
Enterprise Fund: Storm Water 2011	\$	80,665.67
Enterprise Fund: Storm Water 2012	\$	10,641.09
Enterprise Fund Special Process Checks	\$	17,659.14
Total:	\$	<u>108,965.90</u>

NOW, THEREFORE BE IT RESOLVED; that the Town of Menasha Stormwater Utility Commission hereby authorizes the above expenditures to be paid by the Finance Department with the exception of \_\_\_\_\_.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2012

Requested by: Myra R. Piergrossi, Finance Director  
Submitted by: Dale Youngquist, Commission President

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Dale Youngquist, Commission President

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Attest: Karen Backman, Commission Secretary