

**Town of Menasha Utility District Commission Regular Meeting  
Monday, November 28, 2011 - 5:00 p.m.  
Municipal Complex – Arden Tews Assembly Room  
2000 Municipal Drive**

**Agenda**

1. **Call to Order, Pledge of Allegiance and Roll Call**
2. **Awards/Presentations**
3. **Minutes to Approve**
  - a) Regular Utility District Commission Meeting – November 14, 2011
  - b) Special Meeting of the Utility District Commission – November 15, 2011
4. **Minutes and Correspondence to Receive**

**Minutes**

  - a) Neenah-Menasha Sewerage Commission – August 23, 2011, September 27, 2011, October 5, 2011 & October 10, 2011
5. **Public forum on any matters of concern to the Town. The public may comment; however, no action can be taken.**

*Five minute time limit per person on non-repetitive matters.* To address the Commission, complete the Public Participation signup sheet.
6. **Discussion Items**
7. **Unfinished Business**
8. **New Business- Resolutions/Ordinances/Policies**
  - a) 111128-1:UD Expenditures
9. **Reports**
  - a) Water Superintendent Jeff Roth – Prospect Avenue Sewer and Water Main Update
10. **Motions by Commissioners**
11. **Adjourn**

**A quorum of the Personnel Committee, and Police & Fire, Planning, and Park Commissions may be present, although official action by those bodies will not be taken; the only business to be conducted is for Utility Commission action.**

*Those individuals requiring the assistance of a sign language interpreter to participate in this meeting may call 720.7101 a minimum of five business days prior to the meeting.*

RES #111128-1:UD

**EXPENDITURES**

WHEREAS, The Town of Menasha Utility District has outstanding invoices totaling: \$ 229,336.97

WHEREAS, the disbursements are categorized below & the detail is attached:

Pending:	
Enterprise Fund: Water 2011	\$ 38,391.09
Enterprise Fund: Waste Water 2011	\$ 4,050.41
Enterprise Fund Special Process Checks	\$ 186,895.47
Total:	<u>\$ 229,336.97</u>

NOW, THEREFORE BE IT RESOLVED; that the Town of Menasha Utility District Commission hereby authorizes the above expenditures to be paid by the Finance Department with the exception of \_\_\_\_\_.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2011

*Requested by: Myra R. Piergrossi, Finance Director*  
*Submitted by: Dale Youngquist, Commission President*

\_\_\_\_\_  
Dale Youngquist, Commission President

Attest: \_\_\_\_\_  
Karen Backman, Commission Secretary