

**Town of Menasha Stormwater Utility Commission Regular Meeting
Monday, October 24, 2011 - 5:30 p.m.
Municipal Complex – Arden Tews Assembly Room
2000 Municipal Drive**

Agenda

1. **Call to Order, Pledge of Allegiance, and Roll Call**
2. **Awards/Presentations**
3. **Minutes to Approve**
 - a) Regular Stormwater Utility Commission Meeting – October 10, 2011
4. **Minutes and Correspondence to Receive**
5. **Public forum on any matters of concern to the Town. The public may comment; however, no action can be taken.**
Five minute time limit per person on non-repetitive matters. To address the Commission, complete the Public Participation signup sheet.
6. **Discussion Items**
7. **Unfinished Business**
8. **New Business- Resolutions/Ordinances/Policies**
 - a) 111024-1:STM Approve Change Order #1 and Final - Sterling Heights Storm Sewer Replacement
 - b) 111024-2:STM Approve Change Order #1 and Final - Buttes Des Morts Beach Road Storm Sewer Construction
 - c) 111024-3:STM Expenditures
9. **Reports**
10. **Motions by Commissioners**
11. **Adjournment**

A quorum of the Personnel Committee, and Police & Fire, Planning, and Park Commissions may be present, although official action by those bodies will not be taken; the only business to be conducted is for Stormwater Utility Commission action.

Those individuals requiring the assistance of a sign language interpreter to participate in this meeting may call 720.7101 a minimum of five business days prior to the meeting.

RES #111024-1:STM

**APPROVE CHANGE ORDER #1 AND FINAL – STERLING HEIGHTS STORM
SEWER REPLACEMENT**

WHEREAS, the Town of Menasha's 2011 Capital Improvement Plan includes the replacement of the existing storm sewer in the Sterling Heights Subdivision; and

WHEREAS, on July 7, 2011, Don E. Parker Excavating, Inc. was awarded the bid in the amount of \$206,686.37; and

WHEREAS, Change Order #1 and Final reflects final quantity adjustments resulting in an increase of \$9,476.88, most of which is due to the additional 290 feet of curb & gutter that was not anticipated at a cost of \$8,724.00, for a new total contract amount of \$216,163.25; and

WHEREAS, it is the recommendation of Town Engineer Lee Reibold and Street Superintendent Randy Gallow to approve Change Order #1 and Final to Don E. Parker Excavating, Inc., in the amount of \$9,476.88, for a new contract amount of \$216,163.25.

NOW, THEREFORE BE IT RESOLVED by the Stormwater Utility Commissioners to hereby approve Change Order #1 and Final - Sterling Heights Storm Sewer Replacement project for an increase in the amount of \$9,476.88 to **Don E. Parker Excavating, Inc., N2573 Highway 15, Hortonville, WI 54944**, for a new contract amount of **\$216,163.25**.

Adopted this 24th day of October, 2011

Requested by: Randy Gallow, Street Superintendent

Submitted by: Dale Youngquist, Commission President

Dale Youngquist, Commission President

Attest: Karen Backman, Commission Secretary

RES #111024-2:STM

**APPROVE CHANGE ORDER #1 AND FINAL – BUTTE DES MORTS BEACH ROAD
STORM SEWER CONSTRUCTION**

WHEREAS, the Town of Menasha's 2011 Capital Improvement Plan includes the installation of storm sewer on Butte des Morts Beach Road; and

WHEREAS, on July 7, 2011, Donald Hietpas & Sons, Inc. was awarded the bid in the amount of \$127,959.10; and

WHEREAS, Change Order #1 and Final reflects final quantity adjustments resulting in an overall increase of \$3,015.32, which is mainly due to the lowering of an existing 8" water main that was not anticipated at a cost of \$3,866.83, for a new total contract amount of \$130,974.42; and

WHEREAS, it is the recommendation of Town Engineer Lee Reibold and Street Superintendent Randy Gallow to approve Change Order #1 and Final to Donald Hietpas & Sons, Inc., in the amount of \$3,015.32, for a new contract amount of \$130,974.42.

NOW, THEREFORE BE IT RESOLVED by the Stormwater Utility Commissioners to hereby approve Change Order #1 and Final – Butte Des Morts Beach Road Storm Sewer Construction for an increase in the amount of \$3,015.32 to **Donald Hietpas & Sons, Inc., 1200 East Harding Street, Little Chute, WI 54944**, for a new contract amount of **\$130,974.42**.

Adopted this 24th day of October, 2011

Requested by: Randy Gallow, Street Superintendent

Submitted by: Dale Youngquist, Commission President

Dale Youngquist, Commission President

Attest: Karen Backman, Commission Secretary

RES #111024-3:STM

EXPENDITURES

WHEREAS, The Town of Menasha Stormwater Utility has outstanding invoices totaling: \$ 101,018.94

WHEREAS, the disbursements are categorized below & the detail is attached:

Pending:		
Enterprise Fund: Storm Water 2011	\$	91,607.29
Enterprise Fund Special Process Checks	\$	9,411.65
Total:	\$	<u>101,018.94</u>

NOW, THEREFORE BE IT RESOLVED; that the Town of Menasha Stormwater Utility Commission hereby authorizes the above expenditures to be paid by the Finance Department with the exception of _____.

Adopted this _____ day of _____, 2011

Requested by: Myra R. Piergrossi, Finance Director
Submitted by: Dale Youngquist, Commission President

Dale Youngquist, Commission President

Attest: _____
Karen Backman, Commission Secretary