

**Town of Menasha Utility District Commission Regular Meeting
Monday, October 10, 2011 - 5:00 p.m.
Municipal Complex – Arden Tews Assembly Room
2000 Municipal Drive**

Agenda

1. **Call to Order, Pledge of Allegiance and Roll Call**
2. **Awards/Presentations**
3. **Minutes to Approve**
 - a) Regular Utility District Commission Meeting – September 26, 2011
4. **Minutes and Correspondence to Receive**

Minutes

 - b) Neenah-Menasha Sewerage Commission – July 26, 2011

Correspondence

 - a) Water Pumpage Report – September 2011
 - b) Water Main Break Report – September 2011
5. **Public forum on any matters of concern to the Town. The public may comment; however, no action can be taken.**
Five minute time limit per person on non-repetitive matters. To address the Commission, complete the Public Participation signup sheet.
6. **Discussion Items**
7. **Unfinished Business**
8. **New Business- Resolutions/Ordinances/Policies**
 - a) 111010-1:UD Change Order #1 and Final Payment for the 2011 Water Main Reconstruction Projects, Airport Road and Pomer Way
 - b) 111010-2:UD Expenditures
9. **Reports**
 - a) Community Development Director George Dearborn – Prospect Avenue Water & Sewer Main Extension
10. **Motions by Commissioners**
11. **Adjourn**

A quorum of the Personnel Committee, and Police & Fire, Planning, and Park Commissions may be present, although official action by those bodies will not be taken; the only business to be conducted is for Utility Commission action.

Those individuals requiring the assistance of a sign language interpreter to participate in this meeting may call 720.7101 a minimum of five business days prior to the meeting.

RESOLUTION #111010-1:UD
**CHANGE ORDER #1 AND FINAL PAYMENT FOR THE 2011 WATER
MAIN RECONSTRUCTION PROJECTS ON POMER WAY AND AIRPORT ROAD**

WHEREAS, Don E. Parker Excavating, Hortonville, has satisfactorily completed all projects for the 2011 water main reconstruction; and

WHEREAS, all final costs and quantities have been tabulated and adjusted accordingly in Change Order #1; and

WHEREAS, the original contract amount was \$267,278.41, and adjustments per this Change Order will decrease the contract by \$1,522.72, for a total and final amount of \$265,755.69.

NOW, THEREFORE BE IT RESOLVED by the Utility District Commissioners that Change Order #1 be accepted, and that final contract amount be adjusted to **\$265,755.69** for **Don E. Parker Excavating, N2573 Highway 15, Hortonville, WI 54944.**

Adopted this 10th day of October, 2011

Requested by: Jeff Roth, Water Superintendent
Submitted by: Dale Youngquist, Commission President

Dale Youngquist, Commission President

Attest: Karen Backman, Utility Secretary

RES #111010-2:UD
EXPENDITURES

WHEREAS, The Town of Menasha Utility District has outstanding invoices totaling: \$ 299,805.07

WHEREAS, the disbursements are categorized below & the detail is attached:

Pending:	
Enterprise Fund: Water 2011	\$ 79,015.64
Enterprise Fund: Waste Water 2011	\$ 1,239.59
Enterprise Fund Special Process Checks	\$ 219,549.84
Total:	<u>\$ 299,805.07</u>

NOW, THEREFORE BE IT RESOLVED; that the Town of Menasha Utility District Commission hereby authorizes the above expenditures to be paid by the Finance Department with the exception of _____.

Adopted this _____ day of _____, 2011

Requested by: Myra R. Piergrossi, Finance Director
Submitted by: Dale Youngquist, Commission President

Dale Youngquist, Commission President

Attest: Karen Backman, Commission Secretary