

**Town of Menasha Utility District Commission Regular Meeting
Monday, July 25, 2011 - 5:00 p.m.
Municipal Complex – Assembly Room - 2000 Municipal Drive**

Agenda

- 1. Call to Order, Pledge of Allegiance and Roll Call**
- 2. Awards/Presentations**
- 3. Minutes to Approve**
 - a) Regular Utility District Commission Meeting – July 11, 2011
- 4. Minutes and Correspondence to Receive**

Minutes

 - a) Grand Chute Menasha West Sewerage Commission – May 4, 2011

Correspondence

 - a) Water Pumpage Report – June 2011
 - b) Water Main Break Report – June 2011
- 5. Public forum on any matters of concern to the Town. The public may comment; however, no action can be taken.**

Five minute time limit per person on non-repetitive matters. To address the Commission, complete the Public Participation signup sheet.
- 6. Discussion Items**
- 7. Unfinished Business**
- 8. New Business- Resolutions/Ordinances/Policies**
 - a) 110725-1:UD Budget Amendment to Update Control Panel and Emergency Bypass System at Lift Station #3 – Lakeshore Drive
 - b) 110725-2:UD Expenditures
- 9. Reports**
 - a) Water Superintendent Jeff Roth – Airport Road Water Main Replacement Update
 - b) Community Development Director George Dearborn - Prospect Avenue Water & Sewer Extension Update
- 10. Motions by Commissioners**
- 11. Adjourn**

A quorum of the Personnel Committee, and Police & Fire, Planning, and Park Commissions may be present, although official action by those bodies will not be taken; the only business to be conducted is for Utility Commission action.

Those individuals requiring the assistance of a sign language interpreter to participate in this meeting may call 720.7101 a minimum of five business days prior to the meeting.

RES #110725-1:UD

BUDGET AMENDMENT TO UPDATE CONTROL PANEL AND EMERGENCY BYPASS SYSTEM AT LIFT STATION #3—LAKESHORE DRIVE

WHEREAS, on June 26, 2011, the control panel at Lift Station # 3 failed and a temporary emergency backup float system was hooked up; and

WHEREAS, the control panel and emergency bypass system need updating due to this failure; and

WHEREAS, McMahon Associates and Midwest Contract Operations, Inc. have submitted the scope and cost of upgrades, not to exceed \$12,000; and

WHEREAS, sewer depreciation funds are available to offset this replacement cost.

NOW, THEREFORE BE IT RESOLVED by the Utility District Commissioners that the Finance Director is directed to amend the sewer budget, as attached, to use depreciation funds to offset the costs for upgrading the control panel and emergency bypass system at Lift Station #3 and to add this project to the 2011 wastewater capital projects.

Adopted this 25th day of July, 2011

Requested by: Steve Laabs, Wastewater Superintendent

Submitted by: Dale Youngquist, Commission President

Dale Youngquist, Commission President

Attest: Karen Backman, Utility Secretary

