

**Town of Menasha Stormwater Utility Commission Regular Meeting
Monday, July 25, 2011 - 5:30 p.m.
Municipal Complex – Assembly Room - 2000 Municipal Drive**

Agenda

1. **Call to Order, Pledge of Allegiance, and Roll Call**
2. **Awards/Presentations**
3. **Minutes to Approve**
 - a) Regular Stormwater Utility Commission Meeting – July 11, 2011
4. **Minutes and Correspondence to Receive**
5. **Public forum on any matters of concern to the Town. The public may comment; however, no action can be taken.**
Five minute time limit per person on non-repetitive matters. To address the Commission, complete the Public Participation signup sheet.
6. **Discussion Items**
7. **Unfinished Business**
8. **New Business- Resolutions/Ordinances/Policies**
 - a) 110725-1:STM Authorization to Purchase Stormwater Pond in High Plain Meadows – Parcel #008-5821
 - b) 110725-2:STM Expenditures
9. **Reports**
10. **Motions by Commissioners**
11. **Adjournment**

A quorum of the Personnel Committee, and Police & Fire, Planning, and Park Commissions may be present, although official action by those bodies will not be taken; the only business to be conducted is for Stormwater Utility Commission action.

Those individuals requiring the assistance of a sign language interpreter to participate in this meeting may call 720.7101 a minimum of five business days prior to the meeting.

RES #110725-1:STM

AUTHORIZATION TO PURCHASE STORMWATER POND IN HIGH PLAIN MEADOWS—PARCEL # 008-5821

WHEREAS, on March 11, 2005 Oak Ridge Realty LLC created the 3rd Addition to High Plain Meadows Plat by recording the subdivision of land plat at the Winnebago County Register of Deeds which created Outlot 2 also known as parcel #008-5821; and

WHEREAS, Oak Ridge Realty LLC designed and constructed a stormwater pond on parcel #008-5821 to meet drainage and stormwater requirements in the 3rd Addition to High Plain Meadows subdivision as set forth by the Department of Natural Resources and Town of Menasha Ordinances, and

WHEREAS, Oak Ridge Realty LLC has not made property tax payments towards the levied taxes on parcel #008-5821, and

WHEREAS, the Winnebago County Treasurer took the necessary legal actions to foreclose on parcel #008-5821 for delinquent payment of property taxes; and

WHEREAS, the Winnebago County Treasurer has offered for sale parcel #008-5821 to the Town of Menasha for recovery of delinquent taxes, accrued interest, and Winnebago County's cost to foreclose on said parcel for a total cost of \$895.16; and

WHEREAS, the stormwater pond located on parcel #008-5821 has not been maintained in accordance with the Town of Menasha Ordinances and maintenance will need to be conducted by the Town of Menasha Stormwater Utility, and

WHEREAS, the pond located on parcel #008-5821 meets the 80% stormwater particulate reduction requirement as described in the Department of Natural Resources Regulation 151 (NR-151) and the Town of Menasha's Municipal Separate Storm Sewer System (MS-4) permit; and

WHEREAS, the Town of Menasha Stormwater Utility utilizes the stormwater detention pond located on parcel #008-5821 to reduce Total Suspended Solids (TSS) from the Town's stormwater runoff to meet the Town's MS-4 stormwater requirements; and

WHEREAS, it is in the best interest of the Town to purchase this residential outlot to ensure proper maintenance and compliance with the Town's MS-4 stormwater requirements; and

WHEREAS, the Town of Menasha residents approved a motion at a Special Town Meeting of the Electors on November 27, 2007 allowing the Town Board to expend up to \$1,000,000 to purchase land for storm water purposes; and

WHEREAS, the Town of Menasha has approximately \$345,459 remaining under the designated \$1,000,000 stormwater land acquisition cap in which to purchase parcel #008-5821.

NOW, THEREFORE BE IT RESOLVED, that the Stormwater Utility Commissioners approve the purchase of parcel #008-5821 from Winnebago County for eight hundred ninety-five and 16/100 dollars (\$895.16), and

BE IT FURTHER RESOLVED, that the Stormwater Utility Commissioners authorize Finance Director Piergrossi to issue a check for eight hundred ninety-five and 16/100 dollars (\$895.16) payable to the Winnebago County Treasurer for purchase of parcel #008-5821 and to issue an additional check for thirty dollars (\$30.00) payable to the Winnebago County Register of Deeds for recording of the Quit Claim Deed.

Adopted this 25th day of July, 2011

Requested by: Jeffrey Sturgell, Town Administrator
Submitted by: Dale Youngquist, Commission President

Dale Youngquist, Commission President

Attest: Karen Backman, Commission Secretary

RES #110725-2:STM

EXPENDITURES

WHEREAS, The Town of Menasha Stormwater Utility has outstanding invoices totaling: \$9,730.41

WHEREAS, the disbursements are categorized below & the detail is attached:

Pending:	
Enterprise Fund: Storm Water 2011	\$ 2,131.73
Enterprise Fund Special Process Checks	\$ 7,598.68
Total:	<u>9,730.41</u>

NOW, THEREFORE BE IT RESOLVED; that the Town of Menasha Stormwater Utility Commission hereby authorizes the above expenditures to be paid by the Finance Department with the exception of _____.

Adopted this _____ day of _____, 2011

Requested by: Myra R. Piergrossi, Finance Director
Submitted by: Dale Youngquist, Commission President

Dale Youngquist, Commission President

Attest: _____
Karen Backman, Commission Secretary