

Town of Menasha Stormwater Utility Commission Regular Meeting
Monday, July 11, 2011 - 5:30 p.m.
Municipal Complex – Assembly Room - 2000 Municipal Drive

Agenda

1. **Call to Order, Pledge of Allegiance, and Roll Call**
2. **Awards/Presentations**
3. **Minutes to Approve**
 - a) Regular Stormwater Utility Commission Meeting – June 27, 2011
4. **Minutes and Correspondence to Receive**
5. **Public forum on any matters of concern to the Town. The public may comment; however, no action can be taken.**
Five minute time limit per person on non-repetitive matters. To address the Commission, complete the Public Participation signup sheet.
6. **Discussion Items**
7. **Unfinished Business**
8. **New Business- Resolutions/Ordinances/Policies**
 - a) 110711-1:STM Award Bid - Sterling Heights Storm Sewer Replacement
 - b) 110711-2:STM Award Bid - Buttes Des Morts Beach Road Storm Sewer Construction
 - c) 110711-3:STM Expenditures
9. **Reports**
10. **Motions by Commissioners**
11. **Adjournment**

A quorum of the Personnel Committee, and Police & Fire, Planning, and Park Commissions may be present, although official action by those bodies will not be taken; the only business to be conducted is for Stormwater Utility Commission action.

Those individuals requiring the assistance of a sign language interpreter to participate in this meeting may call 720.7101 a minimum of five business days prior to the meeting.

STM #110711-1

AWARD BID – STERLING HEIGHTS STORM SEWER REPLACEMENT

WHEREAS, the Town of Menasha's 2011 Capital Improvement Plan includes the replacement of the existing storm sewer in the Sterling Heights Subdivision; and

WHEREAS, on June 27, 2011, sealed bids were due in the office of the Street Department at 10:00 am, at which time they were publicly opened and read; and

WHEREAS, eleven (11) bids were received, ranging in price from \$206,686.37 to \$301,727.67 (bid tabulation enclosed); and

WHEREAS, it is the recommendation of Town Engineer Lee Reibold and Street Superintendent Randy Gallow to award the low bid to Don E. Parker Excavating, Inc., in the amount of \$206,686.37 with the completion date of September 30, 2011.

NOW, THEREFORE BE IT RESOLVED that the Stormwater Utility Commissioners do hereby award the Sterling Heights Storm Sewer Replacement project to **Don E. Parker Excavating, Inc., N2573 Highway 15, Hortonville, WI 54944** in the amount of **\$206,686.37**.

Adopted this 11th day of July, 2011

Requested by: Randy Gallow, Street Superintendent

Submitted by: Dale Youngquist, Commission President

Dale Youngquist, Commission President

Attest: Karen Backman, Commission Secretary

STM #110711-2

**AWARD BID – BUTTE DES MORTS BEACH ROAD STORM SEWER
CONSTRUCTION**

WHEREAS, the Town of Menasha's 2011 Capital Improvement Plan includes the installation of new storm sewer on Butte Des Morts Beach Road; and

WHEREAS, on June 27, 2011, sealed bids were due in the office of the Street Department at 10:00 am, at which time they were publicly opened and read; and

WHEREAS, twelve (12) bids were received, ranging in price from \$127,959.10 to \$168,036.34 (bid tabulation enclosed); and

WHEREAS, it is the recommendation of Town Engineer Lee Reibold and Street Superintendent Randy Gallow to award the low bid to Donald Hietpas & Sons, Inc., in the amount of \$127,959.10 with the completion date of September 30, 2011.

NOW, THEREFORE BE IT RESOLVED that the Stormwater Utility Commissioners do hereby award the Butte Des Morts Beach Road Storm Sewer Construction to **Donald Hietpas & Sons, Inc., 1450 East North Avenue, P.O Box 166 Little Chute, WI 54140** in the amount of **\$127,959.10**.

NOW, THEREFORE BE IT FURTHER RESOLVED, that the Stormwater Utility Commissioners hereby authorizes the additional installation of 44-feet of 18-inch storm sewer as a condition of the DNR permit, which is estimated at \$1,940.00 with the cost to be adjusted when final quantities are received.

Adopted this 11th day of July, 2011

Requested by: Randy Gallow, Street Superintendent

Submitted by: Dale Youngquist, Commission President

Dale Youngquist, Commission President

Attest: Karen Backman, Commission Secretary

RES #110711-3:STM

EXPENDITURES

WHEREAS, The Town of Menasha Stormwater Utility has
outstanding invoices totaling: \$19,476.95

WHEREAS, the disbursements are categorized below
& the detail is attached:

Pending:		
Enterprise Fund: Storm Water 2011	\$	5,109.96
Enterprise Fund Special Process Checks	\$	14,366.99
Total:		<u>19,476.95</u>

NOW, THEREFORE BE IT RESOLVED; that the Town of Menasha Stormwater Utility
Commission hereby authorizes the above expenditures to be paid by the Finance Department
with the exception of _____.

Adopted this _____ day of _____, 2011

Requested by: Myra R. Piergrossi, Finance Director
Submitted by: Dale Youngquist, Commission President

Dale Youngquist, Commission President

Attest: Karen Backman, Commission Secretary