

**Town of Menasha Utility District Commission Regular Meeting
Monday, June 13, 2011 - 5:00 p.m.
Municipal Complex – Assembly Room - 2000 Municipal Drive**

Agenda

1. **Call to Order, Pledge of Allegiance and Roll Call**
2. **Awards/Presentations**
3. **Minutes to Approve**
 - a) Regular Utility District Commission Meeting – May 23, 2011
4. **Minutes and Correspondence to Receive**

Minutes

 - a) Neenah-Menasha Sewerage Commission Meeting – March 22, 2011
 - b) Grand Chute Menasha West Sewerage Commission Meeting – April 6, 2011

Correspondence

 - a) Water Main Break Report – April 2011
5. **Public forum on any matters of concern to the Town. The public may comment; however, no action can be taken.**
Five minute time limit per person on non-repetitive matters. To address the Commission, complete the Public Participation signup sheet.
6. **Discussion Items**
7. **Unfinished Business**
8. **New Business- Resolutions/Ordinances/Policies**
 - a) 110613-1:UD Accept Compliance Maintenance Annual Report (eCMAR)
 - b) 110613-2:UD Expenditures
9. **Reports**
 - a) Superintendent Jeff Roth – Airport Road Water Main Replacement Project Update
 - b) Community Development Director George Dearborn – Prospect Avenue Water & Sewer Extension Project Update
10. **Motions by Commissioners**
11. **Adjourn**

A quorum of the Personnel Committee, and Police & Fire, Planning, and Park Commissions may be present, although official action by those bodies will not be taken; the only business to be conducted is for Utility Commission action.

Those individuals requiring the assistance of a sign language interpreter to participate in this meeting may call 720.7101 a minimum of five business days prior to the meeting.

RES#110613-1:UD

ACCEPT COMPLIANCE MAINTENANCE ANNUAL REPORT (eCMAR)

WHEREAS, the Department of Natural Resources (DNR) mandates electronically sent compliance maintenance reports; and

WHEREAS, the Utility Commission has reviewed the report;

NOW, THEREFORE BE IT RESOLVED by the Utility District Commissioners that the eCMAR report be accepted as written.

Adopted this 13th day of June, 2011

Requested by: Steve Laabs, Wastewater Superintendent

Submitted by: Dale Youngquist, Commission President

Dale Youngquist, Commission President

Attest: Karen Backman, Utility Secretary

RES #110613-2:UD
EXPENDITURES

WHEREAS, The Town of Menasha Utility District has outstanding invoices totaling: \$319,018.84

WHEREAS, the disbursements are categorized below & the detail is attached:

Pending:	
Enterprise Fund: Water 2011	121,316.32
Enterprise Fund: Waste Water 2011	7,861.80
Enterprise Fund Special Process Checks	189,840.72
Total:	<u>319,018.84</u>

NOW, THEREFORE BE IT RESOLVED; that the Town of Menasha Utility District Commission hereby authorizes the above expenditures to be paid by the Finance Department with the exception of _____.

Adopted this _____ day of _____, 2011

Requested by: Myra R. Piergrossi, Finance Director
Submitted by: Dale Youngquist, Commission President

Dale Youngquist, Commission President

Attest: _____
Karen Backman, Commission Secretary