

**Town of Menasha Stormwater Utility Commission Regular Meeting  
Monday, May 23, 2011 - 5:30 p.m.  
Municipal Complex – Assembly Room - 2000 Municipal Drive**

**Agenda**

1. Call to Order, Pledge of Allegiance, and Roll Call
2. Awards/Presentations
3. Minutes to Approve
  - a) Regular Stormwater Utility Commission Meeting – April 11, 2011
  - b) Regular Stormwater Utility Commission Meeting – April 25, 2011
  - c) Regular Stormwater Utility Commission Meeting – May 9, 2011
4. Minutes and Correspondence to Receive
5. Public forum on any matters of concern to the Town. The public may comment; however, no action can be taken.  
*Five minute time limit per person on non-repetitive matters.* To address the Commission, complete the Public Participation signup sheet.
6. Discussion Items
7. Unfinished Business
8. New Business- Resolutions/Ordinances/Policies
  - a) 110523-1:STM Ditch Enclosure – 1083 Lakeshore Drive
  - b) 110523-2:STM Expenditures
9. Reports
10. Motions by Commissioners
11. Adjournment

**A quorum of the Personnel Committee, and Police & Fire, Planning, and Park Commissions may be present, although official action by those bodies will not be taken; the only business to be conducted is for Stormwater Utility Commission action.**

*Those individuals requiring the assistance of a sign language interpreter to participate in this meeting may call 720.7101 a minimum of five business days prior to the meeting.*

RES #110523-1:STM

**DITCH ENCLOSURE – 1083 LAKESHORE DRIVE**

WHEREAS, property owner Russell Morey, 1083 Lakeshore Drive, had originally requested and was approved for a ditch enclosure on June 8, 2009, (see attached resolution #090608-6); and

WHEREAS, once a ditch enclosure has been approved, it is valid for one (1) year from the date of approval and has since expired; and

WHEREAS, the applicant has re-applied for a ditch enclosure and has agreed to the conditions set forth by the Town of Menasha, wherein the property owner shall bear the full cost of the installation, engineering, inspection and maintenance; and

WHEREAS, the purpose for this ditch enclosure is for maintenance reasons and safety concerns of the resident; and

WHEREAS, in accordance to Town Code 15.035(4), the full cost of the enclosure shall be borne by the property owner requesting the enclosure; and

WHEREAS, it is the recommendation of Street Superintendent Randy Gallow to approve the ditch enclosure, with the property owner incurring all of the related expenses.

NOW, THEREFORE BE IT RESOLVED by the Town of Menasha Board of Supervisors to approve the ditch enclosure at **1083 Lakeshore Drive**, with the property owner incurring all related expenses.

Adopted this 23rd day of May, 2011

*Requested by: Randy Gallow, Street Superintendent*

*Submitted by: Dale Youngquist, Commission President*

\_\_\_\_\_  
Dale Youngquist, Commission President

\_\_\_\_\_  
Attest: Karen Backman, Secretary

RES #110523-2:STM

**EXPENDITURES**

WHEREAS, The Town of Menasha Stormwater Utility has outstanding invoices totaling: \$15,827.52

WHEREAS, the disbursements are categorized below & the detail is attached:

Pending:	
Enterprise Fund: Storm Water 2011	6,554.13
Enterprise Fund Special Process Checks	9,273.39
Total:	<u><u>15,827.52</u></u>

NOW, THEREFORE BE IT RESOLVED; that the Town of Menasha Stormwater Utility Commission hereby authorizes the above expenditures to be paid by the Finance Department with the exception of \_\_\_\_\_.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2011

*Requested by: Myra R. Piergrossi, Finance Director*  
*Submitted by: Dale Youngquist, Commission President*

\_\_\_\_\_  
Dale Youngquist, Commission President

Attest: \_\_\_\_\_  
Karen Backman, Commission Secretary