

**Town of Menasha Utility District Commission Regular Meeting
Monday, May 9, 2011 - 5:00 p.m.
Municipal Complex – Assembly Room - 2000 Municipal Drive**

Agenda

1. **Call to Order, Pledge of Allegiance and Roll Call**
2. **Awards/Presentations**
3. **Minutes to Approve**
 - a) Utility District Commission Meeting – March 28, 2011
4. **Minutes and Correspondence to Receive**

Minutes

 - a) Neenah-Menasha Sewerage Commission Meeting – March 15, 2011

Correspondence

 - b) Water Main Break Report – April 2011
 - c) Water Pumpage Report – April 2011
5. **Public forum on any matters of concern to the Town. The public may comment; however, no action can be taken.**
Five minute time limit per person on non-repetitive matters. To address the Commission, complete the Public Participation signup sheet.
6. **Discussion Items**
7. **Unfinished Business**
8. **New Business- Resolutions/Ordinances/Policies**
 - a) 110509-1:UD Bid Award – 2011 Water Main Reconstruction, Airport Road and Pomer Way
 - b) 110509-2:UD Expenditures
9. **Reports**
10. **Motions by Commissioners**
11. **Adjourn**

A quorum of the Personnel Committee, and Police & Fire, Planning, and Park Commissions may be present, although official action by those bodies will not be taken; the only business to be conducted is for Utility Commission action.

Those individuals requiring the assistance of a sign language interpreter to participate in this meeting may call 720.7101 a minimum of five business days prior to the meeting.

RESOLUTION #110509-1:UD

BID AWARD – 2011 WATER MAIN RECONSTRUCTION, AIRPORT ROAD AND POMER WAY

WHEREAS, water main will be reconstructed on Airport Road from Mayer Street east to Appleton Road, and on Pomer Way between Lakeshore Drive and Forkin Street; and

WHEREAS, bids for water main reconstruction projects were properly advertised in the **Post-Crescent**, and due in the Utility District Office by 10:00 a.m. April 20, 2011, at which time they were publicly opened and read; and

WHEREAS, bids were received from:

Don E. Parker Excavating, Hortonville	\$ 267,278.41
Donald Hietpas & Sons, Little Chute	273,548.75
PTS Contractors, Green Bay	282,466.35
VanStraten Construction, Green Bay	282,995.00
Jossart Brothers, Inc., DePere	285,573.00
Kruczek Construction, Green Bay	292,292.92
Robert J. Immel Excav., Inc., Greenville	298,388.50
DeGroot, Inc., Green Bay	332,905.92
Advance Construction, Green Bay	335,127.80; and

WHEREAS, IT IS THE RECOMMENDATION OF Brad Werner, Utility District Engineer, and Jeff Roth, Water Superintendent, to award the bid to the lowest, most responsible bidder: Don E. Parker Excavating, Hortonville, for the bid of \$267,278.41.

NOW, THEREFORE BE IT RESOLVED by the Utility District Commissioners that the bid for the 2011 water main reconstruction projects be awarded to Don E. Parker Excavating, N2573 Highway 15, Hortonville, WI 54944, for the bid of \$267,278.41.

BE IT FURTHER RESOLVED, the Commission President and Commission Secretary are authorized to execute the Notice of Award.

Adopted this 9th day of May, 2011

Requested by: Jeff Roth, Water Superintendent
Submitted by: Dale Youngquist, Commission President

Dale Youngquist, Commission President

Attest: Karen Backman, Utility Secretary

RESOLUTION #110509-2:UD

EXPENDITURES

WHEREAS, The Town of Menasha Utility District has outstanding invoices totaling: \$1,398,464.36

WHEREAS, the disbursements are categorized below & the detail is attached:

Pending:	
Enterprise Fund: Water 2011	27,771.60
Enterprise Fund: Waste Water 2011	6,010.78
Enterprise Fund Special Process Checks	1,364,681.98
Total:	<u>1,398,464.36</u>

NOW, THEREFORE BE IT RESOLVED; that the Town of Menasha Utility District Commission hereby authorizes the above expenditures to be paid by the Finance Department with the exception of _____.

Adopted this _____ day of _____, 2011

Requested by: Myra R. Piergrossi, Finance Director
Submitted by: Dale Youngquist, Commission President

Dale Youngquist, Commission President

Attest: Karen Backman, Commission Secretary