

**Town of Menasha Stormwater Utility Commission Regular Meeting
Monday, April 25, 2011 - 5:30 p.m.
Municipal Complex – Assembly Room - 2000 Municipal Drive**

Agenda

1. Call to Order, Pledge of Allegiance, and Roll Call
2. Awards/Presentations
3. Minutes to Approve
4. Minutes and Correspondence to Receive
5. **Public forum on any matters of concern to the Town. The public may comment; however, no action can be taken.**
Five minute time limit per person on non-repetitive matters. To address the Commission, complete the Public Participation sign-up sheet.
6. Discussion Items
7. Unfinished Business
8. **New Business- Resolutions/Ordinances/Policies**
 - a) 110425-1:STM Appointment of Town of Menasha Stormwater Utility Commission Vice President – Commissioner #3
Gregory Ziegler
 - b) 110425-2:STM Approve Change Order #2 – Independence Stormwater Detention Pond
 - c) 110425-3:STM Expenditures
9. Reports
10. Motions by Commissioners
11. Adjournment

A quorum of the Personnel Committee, and Police & Fire, Planning, and Park Commissions may be present, although official action by those bodies will not be taken; the only business to be conducted is for Stormwater Utility Commission action.

Those individuals requiring the assistance of a sign language interpreter to participate in this meeting may call 720.7101 a minimum of five business days prior to the meeting.

RES #110425-1:STM

**APPOINTMENT OF TOWN OF MENASHA STORMWATER UTILITY COMMISSION
VICE PRESIDENT - COMMISSIONER #3 GREGORY ZIEGLER**

WHEREAS, the Stormwater Utility Commission President shall recommend the appointment of a Vice President to serve at the Utility Commission meetings in which the Commission President is absent; and

WHEREAS, the Stormwater Utility Commission President recommends Commissioner #3 Gregory Ziegler fill the Vice President position until the expiration of his term as Commissioner.

NOW, THEREFORE BE IT RESOLVED by the Town of Menasha Stormwater Utility Commission, that Commissioner #3 Gregory Ziegler shall be appointed Vice President of the Utility Commission until the expiration of his two-year term as Commissioner ending April 9, 2012.

Adopted this 25th day of April, 2011

Requested by: Dale Youngquist, Commission President

Submitted by: Dale Youngquist, Commission President

Dale Youngquist, Commission President

Attest: Karen Backman, Secretary

RES #110425-2:STM

APPROVE CHANGE ORDER #2 - INDEPENDENCE STORM WATER DETENTION POND

WHEREAS, Gene Fredrickson Trucking, Inc. was awarded the bid for the construction of the Cold Spring Detention Pond on November 23, 2009; and

WHEREAS, Change Order #2, reflects additional work required by the contractor due to underground utility conflicts (telephone, fiber optic lines), resulting in an overall increase of \$3,037.52, which reflects a new total contract amount of \$656,223.42 (Change Order #2 attached); and

WHEREAS, it is the recommendation of Town Engineer Nick Vande Hey and Street Superintendent Randy Gallow to approve Change Order #2 to Gene Fredrickson Trucking, Inc., resulting in an increase in the amount of \$3,037.52, for a new total contract in the amount of \$656,223.42.

NOW, THEREFORE BE IT RESOLVED by the Town of Menasha Storm Water Utility Commission to approve Change Order #2 in the amount of \$3,037.52 to **Gene Fredrickson Trucking, Inc., 4450 Fieldcrest Drive, Kaukauna, WI 54130**, for a new contract amount of **\$656,223.42**.

Adopted this 25th day of April 2011

Requested by: Randy Gallow, Street Superintendent
Submitted by: Dale Youngquist, Commission President

Dale Youngquist, Commission President

Attest: Karen Backman, Secretary

RESOLUTION #110425-3:STM

EXPENDITURES

WHEREAS, The Town of Menasha Stormwater Utility has outstanding invoices totaling:

\$39,097.38

WHEREAS, the disbursements are categorized below & the detail is attached:

Pending:

Enterprise Fund: Storm Water 2011	31,331.74
Enterprise Fund Special Process Checks	7,765.64
Total:	<u>39,097.38</u>

NOW, THEREFORE BE IT RESOLVED; that the Town of Menasha Stormwater Utility Commission hereby authorizes the above expenditures to be paid by the Finance Department with the exception of _____.

Adopted this _____ day of _____, 2011

Requested by: Myra R. Piergrossi, Finance Director
Submitted by: Dale Youngquist, Commission President

Dale Youngquist, Commission President

Attest: _____
Karen Backman, Commission Secretary