

**Town of Menasha Stormwater Utility Commission Regular Meeting
Monday, March 14, 2011 - 5:30 p.m.
Municipal Complex – Assembly Room - 2000 Municipal Drive**

Agenda

1. **Call to Order, Pledge of Allegiance, and Roll Call**
2. **Awards/Presentations**
3. **Minutes to Approve**
 - a) Special Meeting of the Stormwater Utility Commission – November 15, 2010
 - b) Regular Stormwater Utility Commission Meeting – February 28, 2011
4. **Minutes and Correspondence to Receive**
5. **Public forum on any matters of concern to the Town. The public may comment; however, no action can be taken.**
Five minute time limit per person on non-repetitive matters. To address the Commission, complete the Public Participation signup sheet.
6. **Discussion Items**
7. **Unfinished Business**
 - a) 110228-1:STM Approve Change Order #2 - Tayco Stormwater Detention Pond
8. **New Business- Resolutions/Ordinances/Policies**
 - a) 110314-1:STM Expenditures
9. **Reports**
10. **Motions by Commissioners**
11. **Adjournment**

A quorum of the Personnel Committee, and Police & Fire, Planning, and Park Commissions may be present, although official action by those bodies will not be taken; the only business to be conducted is for Stormwater Utility Commission action.

Those individuals requiring the assistance of a sign language interpreter to participate in this meeting may call 720.7101 a minimum of five business days prior to the meeting.

UNFINISHED BUSINESS

RES #110228-1:STM

APPROVE CHANGE ORDER #2 - TAYCO STORMWATER DETENTION POND

WHEREAS, J & E Construction Co. Inc. currently holds the contract for the construction of the Tayco Detention Pond in the amount of \$1,220,304.61; and

WHEREAS, Change Order #2 reflects additional quantities for asphalt driveway aprons, manhole adjustments, center line painting and an additional 12" flap located in the concrete outlet structure, resulting with an overall increase in the contract of \$17,255.14, reflecting in a new total contract amount of \$1,237,559.75 (change order #2 attached); and

WHEREAS, it is the recommendation of Town Engineer Nick Vande Hey and Street Superintendent Randy Gallow to approve Change Order #2 Revised to J & E Construction Co. Inc., resulting in an increase in the amount of \$17,255.14, for a new total contract in the amount of \$1,237,559.75.

NOW, THEREFORE BE IT RESOLVED by the Town of Menasha Storm Water Utility Commission to approve Change Order #2 Revised in the amount of \$17,255.14 to **J & E Construction Co., Inc. 400 Military Road, P.O. Box 97, Stockbridge, WI 53088** for a new contract amount of **\$1,237,559.75**.

Adopted this 14th day of March 2011

Requested by: Randy Gallow, Street Superintendent

Submitted by: Arden Tews, Commission President

Arden Tews, Commission President

Attest: Karen Backman, Secretary

RES #110314-1:STM

EXPENDITURES

WHEREAS, The Town of Menasha Stormwater Utility has outstanding invoices totaling: \$18,325.26

WHEREAS, the disbursements are categorized below & the detail is attached:

Pending:	
Enterprise Fund: Storm Water 2011	10,329.39
Enterprise Fund Special Process Checks	7,995.87
Total:	<u>18,325.26</u>

NOW, THEREFORE BE IT RESOLVED; that the Town of Menasha Stormwater Utility Commission hereby authorizes the above expenditures to be paid by the Finance Department with the exception of _____.

Adopted this _____ day of _____, 2011

Requested by: Myra R. Piergrossi, Finance Director
Submitted by: Arden Tews, Commission President

Arden Tews, Commission President

Attest: Karen Backman, Commission Secretary