

**Town of Menasha Regular Utility District Commission Meeting
Monday, March 8, 2010 - 5:00 p.m.
Municipal Complex – Assembly Room - 2000 Municipal Drive**

Agenda

1. **Call to Order, Pledge of Allegiance and Roll Call**
2. **Awards/Presentations**
3. **Minutes to Approve**
 - a) Regular Utility Commission Meeting – February 22, 2010
4. **Minutes and Correspondence to Receive**

Minutes

 - a) Neenah-Menasha Sewerage Commission – December 22, 2009 and January 26, 2010
 - b) Grand Chute Menasha West Sewerage Commission – January 6, 2010

Correspondence - none
5. **Public forum on any matters of concern to the Town. The public may comment; however, no action can be taken.**
Five minute time limit per person on non-repetitive matters. To address the Commission, complete the Public Participation signup sheet.
6. **Discussion Items**
7. **Unfinished Business**
8. **New Business- Resolutions/Ordinances/Policies**
 - a) 100308-1:UD Bid Award – 2010 Water Main Reconstruction/Stormwater Improvements – Manitowoc & Traders Road
 - b) 100308-2:UD Bid Award – 2010 Water Main Reconstruction – East Shady Lane
 - c) 100308-3:UD Expenditures
9. **Reports**
 - a) Water Superintendent Roth – Capital Projects Update
10. **Motions by Commissioners**
11. **Adjourn**

The only business to be conducted is specifically agendized for Utility Commission action. Individuals requiring the assistance of a sign language interpreter to participate in this meeting may call 720.7101 a minimum of five business days prior to the meeting.

RES #100308-1:UD

BID AWARD – 2010 WATER MAIN RECONSTRUCTION/STORMWATER IMPROVEMENTS – MANITOWOC & TRADERS ROAD

WHEREAS, water main will be reconstructed and stormwater improvements will be completed on Manitowoc Road and Traders Road; and

WHEREAS, bids for water main reconstruction projects were properly advertised, and due in the Utility District Office by 10:00 a.m. February 25, 2010, at which time they were publicly opened and read; and

WHEREAS, bids were received from:

Donald Hietpas & Sons, Little Chute	\$ 221,520.50
Jossart Brothers, Inc., DePere	253,324.80
Kruczek Construction, Green Bay	292,292.92
Feaker & Sons, Inc., DePere	293,325.60
PTS Contractors, Green Bay	302,541.50
Robert J. Immel Exc. Inc., Greenville	331,546.70; and

WHEREAS, IT IS THE RECOMMENDATION OF Brad Werner, Utility District Engineer, and Jeff Roth, Water Superintendent, to award the bid to the lowest, most responsible bidder: Donald Hietpas & Sons, Little Chute, for the bid of \$221,520.50.

NOW, THEREFORE BE IT RESOLVED by the Utility District Commissioners that the bid for the 2010 water main reconstruction/stormwater improvement projects be awarded to Donald Hietpas & Sons, 1450 E. North Ave., Little Chute, WI, 54140, for the bid of \$221,520.50.

BE IT FURTHER RESOLVED, the Commission President and Commission Secretary are authorized to execute the Notice of Award.

Adopted this 8th day of March, 2010

Requested by: Jeff Roth, Water Superintendent
Submitted by: Arden Tews, Commission President

Arden Tews, Commission President

Attest: Karen Backman, Utility Secretary

RES#100308-2:UD

BID AWARD – 2010 WATER MAIN RECONSTRUCTION – EAST SHADY LANE

WHEREAS, water main will be reconstructed on East Shady Lane from American Drive to Cold Spring Road; and

WHEREAS, bids for water main reconstruction projects were properly advertised, and due in the Utility District Office by 10:00 a.m. February 25, 2010, at which time they were publicly opened and read; and

WHEREAS, bids were received from:

Donald Hietpas & Sons, Little Chute	\$ 512,472.75
Jossart Brothers, Inc., DePere	520,623.00
Don E. Parker Exc., Inc., Hortonville	541,822.11
Carl Bowers & Sons, Kaukauna	545,083.00
Kruczek Construction, Green Bay	559,000.00
PTS Contractors, Green Bay	560,691.50
Roger Bowers Construction, Kaukauna	579,923.00
Advance Construction, Green Bay	587,217.75
Feaker & Sons Co., DePere	590,686.45
Robert J. Immel Exc. Inc., Greenville	609,476.95
David Tenor Corp, Green Bay	625,004.40; and

WHEREAS, IT IS THE RECOMMENDATION OF Brad Werner, Utility District Engineer, and Jeff Roth, Water Superintendent, to award the bid to the lowest, most responsible bidder: Donald Hietpas & Sons, Little Chute, for the bid of \$512,472.75; and

WHEREAS, the Finance Director is recommending utilizing all current borrowed funds prior to the use of depreciation funds to pay for this project.

NOW, THEREFORE BE IT RESOLVED by the Utility District Commissioners that the bid for the 2010 water main reconstruction projects be awarded to Donald Hietpas & Sons, 1450 E. North Ave., Little Chute, WI, 54140, for the bid of \$512,472.75.

BE IT FURTHER RESOLVED, the Commission President and Commission Secretary are authorized to execute the Notice of Award.

BE IT FURTHER RESOLVED, the Finance Director is directed to use borrowed funds on hand, prior to the use of depreciation funds for this project.

Adopted this 8th day of March, 2010

Requested by: Jeff Roth, Water Superintendent
Submitted by: Arden Tews, Commission President

Arden Tews, Commission President

Attest: Karen Backman, Utility Secretary

RESOLUTION #100308-3:UD

EXPENDITURES

WHEREAS, The Town of Menasha Utility District has outstanding invoices totaling: \$413,016.47

WHEREAS, the disbursements are categorized below & the detail is attached:

Pending:	
Enterprise Fund: Water 2010	125,176.11
Enterprise Fund: Waste Water 2010	170,698.41
Enterprise Fund Special Process Checks	117,141.95
Total:	<u>413,016.47</u>

NOW, THEREFORE BE IT RESOLVED; that the Town of Menasha Utility District Commission hereby authorizes the above expenditures to be paid by the Finance Department with the exception of _____.

Adopted this _____ day of _____, 2010

Requested by: Myra R. Piergrossi, Finance Director
Submitted by: Arden Tews, Commission President

Arden Tews, Commission President

Attest: _____
Karen Backman, Commission Secretary