

**Town of Menasha Board of Supervisors
Special Meeting
Municipal Complex - Assembly Room
Wednesday, December 29, 2010 - 4:00 pm**

Minutes

1. Call to Order

At 4:00 p.m., Town Chairman Arden Tews called the special meeting to order. Administrator Jeff Sturgell noted those present were Chairman Tews, Supervisors Barbara Hanson, Gregory Ziegler, and Dale Youngquist. Supervisor Dennis Gerhart participated in the meeting via cell phone. Clerk Karen Backman was absent. There were no residents present.

2. Motions by Supervisors

a) 101229-1:SP Budget Amendment for Stormwater Plan

MOTION: Youngquist/Hanson to approve the budget amendment for the stormwater plan.

Administrator Sturgell explained the reason for the budget amendment request; particularly that the Town had recently been awarded a Wisconsin Urban Nonpoint Source Water Pollution Abatement & Stormwater Management grant from the Department of Natural Resources for \$68,000 (56% of an overall stormwater management plan update project). But in order to accept the grant money, the Town had to prove that the Town had set aside money to fund the local portion of the grant (which would be up to \$53,430.) A budget amendment had to be made in order to demonstrate the Town had the local match.

Supervisor Gerhart, who joined the meeting by cell phone, questioned what the term of the grant period was and Administrator Sturgell stated the term was from December 1, 2010 through December 31, 2012.

Administrator Sturgell continued explaining that he and Comm. Dev. Director Dearborn had applied for this grant back in the Spring of 2009 in order to update the Town's stormwater management plan. He was informed by the DNR early in 2010 that the Town had won the grant; however, the DNR then later notified the Town that the state had not appropriated money to fund the grant so unfortunately the Town would not receive the grant. The Town had budgeted \$100,000 in the 2010 budget to cover the local costs of a stormwater implementation project, and had initially budgeted \$100,000 in the 2011 budget but the item was removed by the Board at budget time.

Staff received a letter from the DNR on December 21, 2010 stating that the state decided to appropriate money for the grants at the last minute, hence, Chairman Tews opted to convene a Special Meeting in order to get the budget amendment approved so the Town could receive the grant.

At approximately 4:11 pm, Supervisor Gerhart had lost his cell phone connection, but we were able to reconnect with him at 4:18 pm. The Board members waited until the conference call connection was re-established.

Administrator Sturgell ended the discussion by stating that as of December 29, 2010, the state statute is written such that the Town will have to update its stormwater management plan by 2013 as the Town will not have met the 40% particulate removal requirement by that time. As a new governor and new legislature would be coming into office in 2011, the law may change so Administrator Sturgell would like to hold on moving forward with updating the stormwater plan until he gets a better feeling as to how the new governor and legislature will handle the stormwater requirements. Hence, he would like to wait until the fall to determine how to move forward with the plan update.

After discussion, roll call votes were taken. Motion carried unanimously 5-0.

3. **Adjourn**

At 4:20 p.m., MOTION: Youngquist/Hanson to adjourn the special meeting. Motion carried.

Respectfully submitted,

Jeffrey Sturgell
Town Administrator

Note: These minutes are not to be considered official until acted upon at an upcoming regular meeting, therefore, are subject to revision.