

Town of Menasha Utility District Commission Regular Meeting  
Municipal Complex - Assembly Room - Monday, November 22, 2010

Minutes

1. Call to Order, Pledge of Allegiance and Roll Call

President Arden Tews called the meeting to order at 5:00 p.m. The Pledge of Allegiance was recited. Secretary Karen Backman took roll call; present were President Arden Tews, Commissioners Dennis Gerhart, Barbara Hanson, Gregory Ziegler and Dale Youngquist. Administrator Jeff Sturgell and other departmental staff were also present. Town Engineer Brad Werner was present. Excused: Wastewater Superintendent Steve Laabs

2. Awards/Presentations

3. Minutes to Approve

- a) Regular Utility Commission Meeting - September 13, 2010
- b) Regular Utility Commission Meeting - September 27, 2010
- c) Regular Utility Commission Meeting - October 11, 2010

**MOTION:** Youngquist/Ziegler to approve the minutes as submitted. Motion carried.

4. Minutes and Correspondence to Receive

- a) Grand Chute Menasha West Sewerage Commission Minutes - September 1, 2010

**MOTION:** Hanson/Gerhart to accept the minutes for filing. Motion carried.

5. Public forum on any matters of concern to the Town. The public may comment however, no action can be taken. Five minute time limit per person on non-repetitive matters.

6. Discussion Items

7. Unfinished Business

8. New Business-Resolutions/Ordinances/Policies

- a) 101122-1:UD Acceptance of Mission Village of Menasha to the Town of Menasha Utility District

**MOTION:** Ziegler/Youngquist to accept Mission Village of Menasha to the Town of Menasha Utility District. Motion carried.

- b) 101122-2:UD Acceptance of Ogden Development 8" Water Main Loop to the Town of Menasha Utility District

**MOTION:** Youngquist/Ziegler to accept the Ogden Development water main loop into the Town of Menasha Utility District. Motion carried.

- c) 1011108-3:UD Expenditures

**MOTION:** Youngquist/Ziegler to approve the expenditures in the amount of \$180,525.67 without exception. Motion carried.

9. Reports

a) Water Superintendent Jeff Roth - Prospect Avenue - Water and Sewer Extension: Reported a failing septic system at 4503 W. Prospect; the homeowner had been pumping his sump line into the creek. A group of five homes between American Drive and Bodoh Way on Prospect Avenue had sewage running through a ditch behind the homes and into a creek below. There was ponding on the ground between a couple of the homes and Supt. Roth stated there is a possibility of contamination to the private wells of the other homes. The Town now must have those wells tested to make sure they are not affected. In the meantime, staff will investigate extending the water and sewer from Bodoh Way to the east to include the other four property owners. Town Engineer Brad Werner did some preliminary work and found the problem will be getting the sewer line installed due to phone lines and power cables in the immediate area. An amount of just over

\$100,000 for water and sewer was estimated but in order to proceed, the Town must solicit bids. Supt. Jeff Roth stated half the cost may be assessed back to the property owners. Community Development Director George Dearborn stated the property owner with the failed septic has been fined by the Town and the County, and it isn't certain whether the potential cost of testing can be passed on to the owner unless the Town can prove his system has caused contamination to the others. Since one septic has failed, it is suspect that others may have failed also. Supervisor Youngquist questioned if only one of the five property owners wanted to be hooked up and have the service, how does the Town influence them all to hook up. George Dearborn explained that if their systems do not fail they can continue using them until failure occurs; they would still be assessed the front footage of their property but if their system failed, they would be required to hook up. A letter sent gave the property owners 30 days to proceed with testing.

**10. Motions by Commissioners**

**11. Adjourn**

At 5:18 p.m., **MOTION:** Gerhart/Hanson to adjourn. Motion carried.

Respectfully submitted,

Karen Backman, Secretary

**Note:** *These minutes are not to be considered official until acted upon at an upcoming regular meeting, therefore, are subject to revision.*