



Town of Menasha Parks & Recreation Department

2000 Municipal Drive
Neenah, WI 54956

Phone: (920) 720-7108 / Fax: (920) 720-7113
Office Hours: (M-F) 8am-4:30pm

PARK COMMISSION MEETING MINUTES

November 10, 2010

Park Commissioners Present: Michael Dillon, Mike Lynch, Randy Meyer, Clarence Peterson, Debbie Swiertz, Paul Vandenberg and Gerald Voigt

Staff Present: Director Michael Kading, Rec Supervisor Amanda Geiser

Guests: Emily Hess, Linda Hess

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The Commission meeting was held at the *Community Center, 1000 Valley Road*, and was called to order by Commissioner Voigt at 6:30 p.m. The Pledge of Allegiance was recited and roll call was taken.

APPROVAL OF MINUTES AND EXPENDITURES

The Park Commission dispenses with the reading of, and adopts the October 13 regular meeting minutes. Commissioner Peterson motioned to accept the minutes as written, seconded by Commissioner Swiertz. Motion carried unanimously.

The Commissioners reviewed the expenditure list from October 13, 2010 in the amount of \$17,372.32 for this meeting. Commissioner Lynch motioned, seconded by Commissioner Meyer to approve the expenditures as listed. Motion carried unanimously.

PUBLIC FORUM

None

DISCUSSION/PRESENTATIONS

- A. Staff Recognition – Emily Hess
- B. Fritse Park Vendor RFP: Permission to move forward with prospecting a vendor.
- C. Disc Golf Shop Lease Agreement: Reviewed and approval to go ahead with signing.
- D. Fritse Park Wrap Up: Power point presentation

REPORTS

A. Commission:

- Commissioner Lynch questioned Commissioner Peterson about the mulch pile at each end of the Woodland Prairie trail. Norm is willing to level the pile for us. Also spoke with Jerry Finch about the possibility of a dog park at Woodland Prairie Park. Noted that deer have been eating new plantings.
- Commissioner Vandenberg likes the new trail along Jacobsen Road – would like to see a loop created using the Jacobsen/Friendship Rd trails.
- Commissioner Meyer thanks Commissioners Vandenberg and Lynch and the additional 10 people who came out to help with the clean up at O’Hauser Park; eagle monitoring starting this month; showed dislike for the budget process
- Commissioner Swiertz: *no report.*
- Commission Chairman Voigt noted items at Woodland Prairie Park: storm damage – as a result there are small “housekeeping” tasks that will need to be done; commented on how peaceful it is to sit in the sun on the large dirt mound; and drilling to test wells is occurring.

-Commissioner Dillon reviewed an opportunity of developing a teaching/community garden at one of the parks. Director Kading will be presenting Neenah Rotary with an "Organization of the Year" award from WPRA at the rotary club November 18th meeting.

-Commissioner Peterson asked about needing a culvert at Butte des Morts Park.

- B. **Park Report:** accepted as given, including policy regarding proof of residency for facility rentals
- C. **Recreation – CC Rentals and Summer Rec Participation:** accepted as given
- D. **Director:** accepted as given. Additionally, the 2011 budget was reviewed per the request to reduce the budget by \$5,000. After much discussion, the Commission recommended to decrease Professional Service account by \$5,000 and to do Fritsch Park improvements over a 2 yr period.

OLD BUSINESS

None

NEW BUSINESS

CORRESPONDENCE

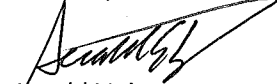
None

ADJOURNMENT

Commissioner Meyer motioned, seconded by Commissioner Dillon to adjourn the Park Commission meeting of November 10, 2010 at 8:30pm. Motion carried unanimously.

The next regular Commission meeting will be at the City of Neenah's Whiting Boat House on December 8, 2010 at 6:00pm.

Sincerely,



Gerald Voigt
Chairman - Town of Menasha Park Commission