

**Town of Menasha Utility District Commission Regular Meeting
Municipal Complex - Assembly Room - Monday, November 8, 2010**

Minutes

1. Call to Order, Pledge of Allegiance and Roll Call

President Arden Tews called the meeting to order at 5:00 p.m. The Pledge of Allegiance was recited. Secretary Karen Backman took roll call; present were President Arden Tews, Commissioners Dennis Gerhart, Barbara Hanson, Gregory Ziegler and Dale Youngquist. Administrator Jeff Sturgell and other departmental staff were also present. Town Engineer Brad Werner was present.

2. Awards/Presentations

3. Minutes to Approve

4. Minutes and Correspondence to Receive

a) Water Pumpage Report - October 2010

MOTION: Youngquist/Hanson to accept the correspondence for filing. Motion carried.

5. Public forum on any matters of concern to the Town. The public may comment however, no action can be taken. Five minute time limit per person on non-repetitive matters.

6. Discussion Items

7. Unfinished Business

8. New Business-Resolutions/Ordinances/Policies

a) 101108-1:UD Change Order #1 and Final - Southwood Drive Sanitary Sewer Replacement

MOTION: Youngquist/Ziegler to accept Change Order #1 and Final for Southwood Drive sanitary sewer replacement as presented. Motion carried.

b) 1011108-2:UD Expenditures

MOTION: Ziegler/Gerhart to approve the expenditures in the amount of \$254,121.32 without exception. Motion carried.

9. Reports

a) Wastewater Superintendant Steve Laabs

- *Roehl Water and Sanitary Sewer Extension - Irish Road:* Wastewater Supt. Laabs stated that the Irish Road project is moving along well. There was 688 feet of 12 inch water main and sewer main installed; the laterals are installed and completed. Some minor culvert and blacktop work should be completed tomorrow. Next, the crew will head west with work on the easement; they should be completed with 1,372 feet of 12 inch sanitary sewer and hooked up to Roehl tomorrow.
- *Gardners Row Water Main Replacement Update:* All the water main is installed; there was some blacktopping done near Memorial Florist. Restoration will begin shortly and thereafter, the project will be completed. There is no sign of rusty water; residents now have clean water. Should anyone receive phone calls, Hieptas is working on water mains on the north side of W. Calumet Street which is in Appleton and not the Town's project.

10. Motions by Commissioners

11. Adjourn

At 5:10 p.m., **MOTION:** Gerhart/Hanson to adjourn. Motion carried.

Respectfully submitted,

Karen Backman, Secretary

Note: *These minutes are not to be considered official until acted upon at an upcoming regular meeting, therefore, are subject to revision.*