

Town of Menasha Utility District Commission Regular Meeting  
Municipal Complex - Assembly Room - Monday, October 25, 2010

Minutes

1. Call to Order, Pledge of Allegiance and Roll Call

President Arden Tews called the meeting to order at 5:00 p.m. The Pledge of Allegiance was recited. Secretary Karen Backman took roll call; present were President Arden Tews, Commissioners Dennis Gerhart, Barbara Hanson, Gregory Ziegler and Dale Youngquist. Administrator Jeff Sturgell and other departmental staff were also present. Town Engineer Brad Werner was present. Excused: Finance Director Myra Piergrossi. There were no attendees.

2. Awards/Presentations

3. Minutes to Approve

4. Minutes and Correspondence to Receive

Minutes

- a) Neenah-Menasha Sewerage Commission Meeting - July 27 and August 24, 2010
- b) Grand Chute Menasha West Sewerage Commission Meeting - August 4, 2010

**MOTION:** Gearhart/Youngquist to approve the Minutes. Motion carried.

Correspondence

- a) Water Main Break Report - September 2010
- b) Water Pumpage Report - September 2010
- c) Industrial Surcharges 2010

**MOTION:** Youngquist/Hanson to approve the Correspondence. Motion carried.

5. **Public forum on any matters of concern to the Town. The public may comment however, no action can be taken. Five minute time limit per person on non-repetitive matters.**

6. Discussion Items

7. Unfinished Business

8. New Business-Resolutions/Ordinances/Policies

- a) 101025-1:UD Expenditures

**MOTION:** Ziegler/Hanson to approve the expenditures in the amount of \$263,352.09 without exception. Motion carried.

9. Reports

- a) *Wastewater Superintendant Steve Laabs - Roehl Water and Sanitary Sewer Extension - Irish Road:* So far, 866 feet of 12" sanitary sewer pipe has been installed on Irish Road; then the crew will install 868 feet of 12" water main (of which 50% is already completed); next, will cross Irish Road and install 1,372 ft. on the easement to hook up to the Roehl property. There will be Agreements signed by the property owners. Approximate date of completion is expected to be in two weeks.
- b) *Water Superintendant Jeff Roth - Gardners Row Project Update:* 1600 ft. of water main has been installed so far; reported good water flow from the Memorial Drive water main in the area.

10. Motions by Commissioners

11. Adjourn

At 5:07 p.m., **MOTION:** Hanson/Ziegler to adjourn. Motion carried.

Respectfully submitted,

Karen Backman, Secretary

*Note: These minutes are not to be considered official until acted upon at an upcoming regular meeting, therefore, are subject to revision.*