

Town of Menasha Stormwater Utility Commission Regular Meeting  
Municipal Complex - Assembly Room - Monday, October 11, 2010

Minutes

1. Call to Order, Pledge of Allegiance, and Roll Call

President Arden Tews called the Stormwater Utility Commission meeting to order at 5:30 p.m. The Pledge of Allegiance was recited. Secretary Karen Backman took roll call; present were President Arden Tews, Commissioners Dennis Gerhart, Barbara Hanson, Gregory Ziegler, and Dale Youngquist. Administrator Jeff Sturgell and other departmental staff were also present. Engineer Lee Riebold was present. Others: 5 attendees signed in

2. Awards/Presentations

3. Minutes to Approve

4. Minutes and Correspondence to Receive

5. Public forum on any matters of concern to the Town. The public may comment however, no action can be taken. Five minute time limit per person on non-repetitive matters.

Eugene Schnasse, N. Lake Street: Complaint about storm sewer bill; explained building a culvert to divert runoff coming from SCA Tissue onto his property.

6. Discussion Items

7. Unfinished Business

8. New Business-Resolutions/Ordinances/Policies

a) 101011-1:STM Stormwater Credit Policy Amendment

**MOTION:** Youngquist/Ziegler to amend the policy as attached effective 01/01/10 and the Finance Director will waive any finance charges/penalties that may have accrued.

Administrator Jeff Sturgell explained the DNR made a change in non-metallic mining (quarries) consisting of an adjustment of the non-impervious surface in the quarry. When the Town's Stormwater Utility was formed, a credit policy had been adopted. In order to be in line with the DNR, it requires that the Town policy be changed.

On the motion, motion carried.

b) 101011-2:STM Expenditures

**MOTION:** Youngquist/Ziegler to approve the expenditures in the amount of \$39,344.26 without exception. Motion carried.

9. Reports

a) *Street Superintendent Randy Gallow - Stormwater Project Update: Tayco Pond* - excavation done; building the outlet connection going to the water pipes; pond walls to be poured, approximately 90% complete. Paving roadway this week from 9<sup>th</sup> Street to private driveway (Twin Oaks Dr.).

*Southwood Drive* - Installing storm sewer; completed by the end of the week.

*Independence Pond* - gave update; Commission asked about installing a guard rail, possibly before winter.

10. Motions by Commissioners

11. Adjourn

At 5:57 p.m., **MOTION:** Ziegler/Hanson to adjourn. Motion carried.

Respectfully submitted,

Karen Backman, Secretary

*Note: These minutes are not to be considered official until acted upon at an upcoming regular meeting, therefore, are subject to revision.*

