

Town of Menasha Utility District Commission Regular Meeting
Municipal Complex - Assembly Room - Monday, September 13, 2010

Minutes

1. Call to Order, Pledge of Allegiance and Roll Call

President Arden Tews called the meeting to order at 5:00 p.m. The Pledge of Allegiance was recited. Secretary Karen Backman took roll call; present were President Arden Tews, Commissioners Dennis Gerhart, Barbara Hanson, Gregory Ziegler and Dale Youngquist. Administrator Jeff Sturgell and other departmental staff were also present. Town Engineer Brad Werner was present. There were no attendees.

2. Awards/Presentations

3. Minutes to Approve

a) Regular Utility Commission Meeting - August 23, 2010

MOTION: Ziegler/Hanson to approve the minutes as submitted. Motion carried.

4. Minutes and Correspondence to Receive

a) Grand Chute Menasha West Sewerage Commission Meeting - July 14, 2010

b) Water Main Breaks - August, 2010

MOTION: Youngquist/Gerhart to accept the minutes and correspondence for filing. Motion carried.

5. Public forum on any matters of concern to the Town. The public may comment however, no action can be taken. Five minute time limit per person on non-repetitive matters.

6. Discussion Items

7. Unfinished Business

8. New Business-Resolutions/Ordinances/Policies

a) 100913-1:UD Change Order No. 1 and Final - Water Relay - Manitowoc Road and Traders Road

MOTION: Ziegler/Hanson to accept Change Order No. 1 which will reflect a decrease of \$19,837.83 in the original contract from \$221,520.50 to \$201,682.67. Motion carried.

b) 100913-2:UD Change Order No. 1 and Final-Water Main Reconstruction - E. Shady Lane and Gardners Row

MOTION: Youngquist/Ziegler to approve Change Order No. 1 with an increase in the Shady Lane contract of \$29,504.37 for a final cost of \$541,977.12. Motion carried.

c) 100913-3:UD Expenditures

MOTION: Youngquist/Hanson to approve the expenditures in the amount of \$387,237.38 without exception. Motion carried.

9. Reports

a) *Water Superintendent Roth*

- Capital Projects Update: All projects completed.
- Wisconsin Rural Water Association Award: Attended WRWA Training Center in Plover, WI and entered a contest winning an award for best looking and best equipped utility service truck.

b) *Wastewater Superintendent Steve Laabs - Southwood Drive Update;* Updated Commissioners on the relay project on Southwood Dr.; next will be working on the storm sewer pipe in that area.

10. Motions by Commissioners

11. Adjourn

At 5:15 p.m., **MOTION:** Hanson/Ziegler to adjourn. Motion carried.

Respectfully submitted,

Karen Backman, Secretary

Note: *These minutes are not to be considered official until acted upon at an upcoming regular meeting, therefore, are subject to revision.*