

**Town of Menasha Stormwater Utility Commission Regular Meeting
Municipal Complex - Assembly Room - Monday, September 13, 2010**

Minutes

1. Call to Order, Pledge of Allegiance, and Roll Call

President Arden Tews called the Stormwater Utility Commission meeting to order at 5:30 p.m. The Pledge of Allegiance was recited. Secretary Karen Backman took roll call; present were President Arden Tews, Commissioners Dennis Gerhart, Barbara Hanson, Gregory Ziegler, and Dale Youngquist. Administrator Jeff Sturgell and other departmental staff were also present. Engineer Lee Riebold was present. There were no attendees.

2. Awards/Presentations

3. Minutes to Approve

a) Stormwater Utility Commission Meeting - August 23, 2010

MOTION: Ziegler/Youngquist to approve the minutes as submitted. Motion carried.

4. Minutes and Correspondence to Receive

5. Public forum on any matters of concern to the Town. The public may comment however, no action can be taken. Five minute time limit per person on non-repetitive matters.

6. Discussion Items

7. Unfinished Business

8. New Business-Resolutions/Ordinances/Policies

a) 100913-1:STM Expenditures

MOTION: Youngquist/Hanson to approve the expenditures in the amount of \$212,164.35 without exception. Motion carried.

9. Reports

a) *Street Superintendent Randy Gallow - Stormwater Projects Update: Tayco Pond* - excavating complete **Independence Pond** - completed. Commissioners expressed their desire to install a guard rail by the pond; **Southwood Drive/ W.Calumet St.** - beginning sanitary sewer and storm sewer with completion set for mid-October.

Commissioner Greg Ziegler requested WE Energies be contacted regarding intersections that have street lights continuously lit during the daytime.

10. Motions by Commissioners

a) At 5:40 p.m., **MOTION:** Youngquist/Hanson to recess until the adjournment of the Town Board of Supervisor's meeting. Motion carried.

b) **MOTION:** Gerhart/Youngquist to reconvene the Stormwater Utility Commission meeting at 7:20 p.m. Motion carried.

c) At 7:22 p.m., **MOTION:** Gerhart/Youngquist to convene into closed session pursuant to 19.85(1)(g) of the WI Statutes; specifically to discuss Michels Corporation's stormwater fee appeal settlement offer. On roll call, votes were unanimous to go into closed session.

Chairman Tews called the closed session to order. Present were all five board members, Administrator Jeffrey Sturgell, Attorney Chuck Koehler, Comm. Dev. Director George Dearborn, and three representatives of Michels Corp.; David Melum, Robert Bingen and David Stegeman. Clerk Karen Backman was excused. Michel's presented their stormwater appeal settlement.

d) At 8:29 p.m., pursuant to WI Stat. 19.85(2), **MOTION:** Youngquist/Ziegler to reconvene into open session to act on any business discussed in closed session. Motion carried. No action taken.

11. **Adjourn**

At 8:31 p.m., **MOTION:** Gerhart/Hanson to adjourn the Stormwater Utility Commission meeting. Motion carried.

Respectfully submitted,

Karen Backman, Secretary

Note: *These minutes are not to be considered official until acted upon at an upcoming regular meeting, therefore, are subject to revision.*