

Town of Menasha Stormwater Utility Commission Regular Meeting  
Municipal Complex - Assembly Room - Monday, August 9, 2010

Minutes

1. Call to Order, Pledge of Allegiance, and Roll Call

President Arden Tews called the Stormwater Utility Commission meeting to order at 5:30 p.m. The Pledge of Allegiance was recited. Secretary Karen Backman took roll call; present were President Arden Tews, Commissioners Dennis Gerhart, Barbara Hanson, Gregory Ziegler, and Dale Youngquist. Administrator Jeff Sturgell and other departmental staff were also present. Engineer Lee Riebold was present. There were no attendees.

2. Awards/Presentations

3. Minutes to Approve

a) Stormwater Utility Commission Meeting - July 26, 2010

MOTION: Gerhart/Ziegler to approve the minutes as submitted. Motion carried.

4. Minutes and Correspondence to Receive

5. Public forum on any matters of concern to the Town. The public may comment however, no action can be taken. Five minute time limit per person on non-repetitive matters.

There were no comments.

6. Discussion Items

7. Unfinished Business

8. New Business-Resolutions/Ordinances/Policies

a) 100809-1:STM Expenditures

MOTION: Youngquist/Hanson to approve the expenditures in the amount of \$43,719.83 without exception. Motion carried.

9. Reports

a) Community Development Director Dearborn - Proposed Amendments to Town of Menasha Municipal Code Chapter 35 Municipal Stormwater Utility: Direct Dearborn explained how credits are given when granted; the need to clarify for consistency; ERU's; definitions; clarifying those exempt; process and justification of credits. He explained how the ordinance was first written and errors were made, and the attempt now to correct those errors. Examples were; homes which bridged two parcels shall have one ERU fee, unfairness to do a CSM (Certified Survey Map) for small slivers of land, therefore combining into one ERU fee, and garage lots if unbuildable, shall be combined with the lot across the street as one ERU. He further clarified how staff has gone back to January 1 to correct errors thus far, but will determine a date certain in the future to say how far back changes can be made, if the Town is notified by a certain date/timeframe. Commissioner Youngquist asked staff for current projections of our stormwater revenues; Finance Dir. Piergrossi stated she will have it prepared for the next Stormwater Utility meeting.

10. Motions by Commissioners

11. Adjourn

At 5:54 p.m., MOTION: Ziegler/Gerhart to adjourn. Motion carried.

Respectfully submitted,



Karen Backman, Secretary

**Note:** These minutes are not to be considered official until acted upon at an upcoming regular meeting, therefore, are subject to revision.