



# Town of Menasha Parks & Recreation Department

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Office Hours: (M-F) 8am-4:30pm

## PARK COMMISSION MEETING MINUTES

July 28, 2010

**Park Commissioners Present:** Clarence Peterson, Michael Dillon, Debbie Swiertz, Mike Lynch, Paul Vandenberg and Randy Meyer

**Staff Present:** Director Michael Kading

**Excused Absence:** Gerald Voigt

**Guests Present:** Annette Look, Denis Danielsen, Rob Stern, Don & Diane Thiel, Steven Meylink, Scott Blashka, Julie Breider, Sherri Jischke, Jill Haygood

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The Commission meeting was held at the *Schildt Park Pavilion, 1780 Cold Spring Rd.*, and was called to order by Commissioner Meyer at 6:30 p.m. The Pledge of Allegiance was recited and roll call was taken.

### APPROVAL OF MINUTES AND EXPENDITURES

The Park Commission dispenses with the reading of, and adopts the July 14 regular meeting minutes. Commissioner Peterson motioned to accept the minutes as written, seconded by Commissioner Dillon. Motion carried unanimously.

The Commissioners reviewed the expenditure list from July 28, 2010 in the amount of \$6,280.19 for this meeting. Commissioner Lynch motioned, seconded by Commissioner Dillon to approve the expenditures as listed. Motion carried unanimously.

### PUBLIC FORUM

None

### DISCUSSION/PRESENTATIONS

#### A. Schildt Park: Discussion/Land Use Plan Ideas

- Set aside area for "BMX bike/Skate park" area (far east portion by old house)
- Soccer field – not necessary to be full size
- Continue road (west) to create a "loop" circuit-back of park)
- Ballpark (small size)
- Music amphitheatre
- Dog Park
- Ice/skating rink

Issues

- Security; Street lights (2) at entrance and back of park
- Need for additional parking (overflow, etc.)

#### B. Proposed Land Dedication: table until August 11, 2010 meeting

### REPORTS

**A. Commission:**

- Commissioner Dillon mentioned future tree planting activities (specifically 9/17 at Fritse Park).
- Commissioner Lynch commented that the deer herd and other wildlife has been persistent at Woodland Prairie Park since it has been mowed.
- Commissioner Vandenberg indicated that he attended the SA ballfield lighting meeting at O’Hauser on July 22.
- Commissioner Meyer encouraged volunteer involvement from the residents present.
- Commissioner Swiertz noted the number of geese at Wittmann and commented on how dark the park is...lighting is really necessary.
- Commissioner Peterson met with Mr. Schildt.

**B. Fritse Park – *overall financial summary and partnership giving*:** Information that was included in packet was presented.

**OLD BUSINESS**

None

**NEW BUSINESS**

**A. Suburban Athletic (SA) Sports Field Lighting Request:** Commissioner Dillon motioned, seconded by Commissioner Lynch to grant permission to SA to light two ballfields at O’Hauser Park. This motion was withdrawn.

Commissioner Swiertz motioned, seconded by Commissioner Peterson to grant permission to SA to light three ballfields at O’Hauser Park on the condition that the following procedures are followed:

1. No inning starts after 9:30pm
2. Lights out at 10:00pm
3. Safety lights will be installed along the 1<sup>st</sup> baseline and left outfield post of Strohmeyer field with light sensors
4. SA is responsible for the cost of installation, maintenance, ongoing utilities and site restoration

Motion carried unanimously.

**B. 2011 Proposed Budget:** Commissioner Dillon motioned, seconded by Commissioner Peterson to approve the budget as presented with amendments. (Reduction of Wittmann security lighting to \$9,000 and recommendation to fund Capital Replacement/playground @ 1% versus 2.75%)

**CORRESPONDENCE**

**ADJOURNMENT**

Commissioner Vandenberg motioned, seconded by Commissioner Swiertz to adjourn the Park Commission meeting of July 28, 2010 at 8:10pm. Motion carried unanimously.

***The next regular Commission meeting will be at the Municipal Complex on August 11, 2010 at 6:30pm.***

Sincerely,



Gerald Voigt  
Chairman - Town of Menasha Park Commission