

Town of Menasha Utility District Commission Regular Meeting  
Municipal Complex - Assembly Room - Monday, July 26, 2010

Minutes

1. Call to Order, Pledge of Allegiance and Roll Call

President Arden Tews called the meeting to order at 5:00 p.m. The Pledge of Allegiance was recited. Secretary Karen Backman took roll call; present were President Arden Tews, Commissioners Dennis Gerhart, Barbara Hanson, Gregory Ziegler and Dale Youngquist. Administrator Jeff Sturgell and other departmental staff were also present. Town Engineer Brad Werner was present. There were no attendees.

2. Awards/Presentations

3. Minutes to Approve

a) Regular Utility Commission Meeting - July 12, 2010

**MOTION:** Youngquist/Hanson to approve the minutes as submitted. Motion carried.

4. Minutes and Correspondence to Receive

5. Public forum on any matters of concern to the Town. The public may comment however, no action can be taken. Five minute time limit per person on non-repetitive matters.

There were no comments.

6. Discussion Items

7. Unfinished Business

8. New Business-Resolutions/Ordinances/Policies

a) 100726-1:UD Expenditures

**MOTION:** Youngquist/Ziegler to approve the expenditures in the amount of \$195,486.32 without exception. Motion carried.

9. Reports

a) *Water Superintendent Jeff Roth - Capital Projects Update:* The E. Shady Lane project is going well; however, in front of the water plant contractors hit bedrock and had to jackhammer approximately 80 lineal feet of rock in the trench to get under the existing culvert. The unexpected cost will be covered by the project contingency; approximately \$9,500. President Tews stated for the record, that additional work needed to be performed for the Town to utilize its future arrangement--to lower the road and place a new box culvert in the creek bed. Crews had to dig deeper (in some places 11 ft.) to be in conjunction with this set plan for future urbanization of the road. President Tews stated a portion of the estimated \$9,500 cost is actually for that future road, and Water Supt. Jeff Roth agreed.

One Commissioner questioned the possibility of obtaining estimates for another contractor to come in and quote on doing the unexpected trench work although Water Supt. Roth stated the contractor was already on site; also the Town already had a pre-negotiated contract with them to complete the work.

b) *Wastewater Superintendent Steve Laabs - Southwood Drive Sanitary Sewer Project Update:* The Southwood Dr. sanitary relay project will begin August 30 and approximately two weeks thereafter, storm sewer will be installed with the entire project expected to be completed in about one month. Supt. Laabs explained that throughout the various storms which hit our area, the amount of rainfall that occurred could not keep flowing fast enough through the Town's shallow ditches in the Foster Street lift station area. Flush, Inc. was hired to remove water to prevent flooded basements, which was successful. The Utility offices received five notifications of flooding on the east side (none on west side), and felt that

possibly 2 or 3 insurance claims may be filed but is unsure at this time; continued lateral repairs will benefit this situation.

Supt. Laabs reported our area received 13 inches of rain since June 1<sup>st</sup> and he felt the Town's lift stations had kept up well with the amount of water received; no water bypasses were necessary, unlike our surrounding communities. Areas hit hardest were residents living on Lakeshore Drive/Frances Street, Emily Street, Foster Court, Oneida Street and Geneva Street.

**10. Motions by Commissioners**

**11. Adjourn**

At 5:08 p.m., **MOTION:** Ziegler/Hanson to adjourn. Motion carried.

Respectfully submitted,

Karen Backman, Secretary

**Note:** *These minutes are not to be considered official until acted upon at an upcoming regular meeting, therefore, are subject to revision.*