



Town of Menasha Parks & Recreation Department

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Neenah, WI 54956

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Office Hours: (M-F) 8am-4:30pm

SPECIAL PARK COMMISSION MEETING MINUTES

June 24, 2010

Park Commissioners Present: Mike Lynch, Debbie Swiertz, Gerald Voigt, Michael Dillon

Staff Present: Director Michael Kading

Facilitator: Dale McNamee

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The Special Commission meeting was held at the *Community Center, 1000 Valley Road*, and was called to order by Chairman Voigt at 6:0 p.m.

Mr. McNamee handed out notes from the previous meeting and an agenda. Director Kading distributed an email from Commissioner Vandenberg.

REVISIT CONFIRM AND FINALIZE VISION AND MISSION STATEMENTS...after much discussion and input the commission agreed to the following statements:

Vision Statement

"The Town of Menasha Park & Recreation Department will be recognized by our residents as the leaders of Park & Recreation Services in the Fox Valley by offering high quality experiences and updated facilities, while being prudent stewards of the town's resources."

Mission Statement Revised

"The Town of Menasha Park & Recreation Department is dedicated to preserving and further developing our parks, trails, and open space systems; offering comprehensive and cost effective year around programs and effectively maintaining our facilities for all regardless of age and ability."

ORGANIZATIONAL VALUES: Those present agreed with Commissioner Vandenberg's proposal and added the following

Service:

We believe that by offering high quality P&R service/services to our community that it can enhance/or change lives.

Stewardship:

We believe that being good stewards of our resources assures success with our mission and vision.

Teamwork:

We believe by working together and communicating effectively we can achieve common/shared goals.

Creativity:

We believe that by embracing innovative ideas we can remain a leader in park and rec services

Encourage Active engagement and participation

In the civic process, park/rec. programs and work/alternate funding opportunities

Transparency

Values Statement Draft (early concept):

We encourage our Residents to actively engage and participate in the civic processes to plan, promote and produce our park and recreation resources and programs.

To maintain the public trust we maintain transparency in the way we plan, communicate and document our actions.

SUSTAIN ACTIVITIES AND IMPROVEMENT OPPORTUNITIES

:o) Sustain

- Teamwork
- Quality Employees
- Quality of Commission Members
- Synergy/Energy of commission and projects
- Goals for Park Improvement/Timeline
- Resident Outreach
- Partnerships with service groups
- Quality of current services offered
- Spirit of believe that we can make a difference
- Number of opportunities gets to partner with the staff for special occasions and events.

:o(Improve

- Recruitment of volunteers & friends of the parks.
- Cleanliness of the Park System
- Diversity of Commission Members
 - gender
 - east/west side resident location (home)
 - Commissioner Park Proximity
- Relationship between Board and Staff
- Education/Market to Residents to Participate
- Getting Residents to Respond to outreach
- Services (M. Kading has the How's)
- Encourage resident participation in the processes (government) by voicing and appearing at public meetings.
- Engagement and growth of committees, task teams and groups.
- Balance of quality across the system
- Increase commission participation in/at events with staff.

ADJOURNMENT

Sincerely,


Gerald Voigt

Chairman - Town of Menasha Park Commission