

**Town of Menasha Stormwater Utility Commission Regular Meeting
Municipal Complex - Assembly Room - Monday, June 14, 2010**

Minutes

1. Call to Order, Pledge of Allegiance, and Roll Call

President Arden Tews called the Stormwater Utility Commission meeting to order at **5:37 p.m.** The Pledge of Allegiance was recited. Secretary Karen Backman took roll call; present were President Arden Tews, Commissioners Dennis Gerhart, Barbara Hanson, Gregory Ziegler, and Dale Youngquist. Administrator Jeff Sturgell and other departmental staff were also present. Engineer Lee Riebold was present. Others: 1 attendee signed in

2. Awards/Presentations

3. Minutes to Approve

a) Stormwater Utility Commission Meeting - May 24, 2010

MOTION: Gerhart/Hanson to approve the minutes as submitted. Motion carried.

4. Minutes and Correspondence to Receive

5. Public forum on any matters of concern to the Town. The public may comment however, no action can be taken. Five minute time limit per person on non-repetitive matters.

There were no comments.

6. Discussion Items

7. Unfinished Business

8. New Business-Resolutions/Ordinances/Policies

a) 100614-1:STM Expenditures

MOTION: Ziegler/Youngquist to approve the expenditures in the amount of \$413,511.90 without exception. Motion carried.

9. Reports

a) *Street Superintendent Randy Gallow - Stormwater Pond Construction Update:*

- 1) **Cold Spring Pond:** Pond completed last fall; once a month for the next 4 mos. will begin spraying to kill weeds around pond; wetland plants planted in September; punch list items yet to complete such as grading/asphalting of the Cold Spring trail and road repairs.
- 2) **Independence Pond:** 4 ft. clay liner has been installed, now slopes and safety shelf will be installed; storm sewer work this week, weather permitting; completed in late July.
- 3) **Tayco Pond:** Clay being excavated for another 5-6 weeks; top soil/seeding continues; completion scheduled for August - crews will address the roadway later in the fall.

b) *Community Development Director Dearborn - Issuance of Stormwater Fee Credits:* Director Dearborn stated that while the majority of phone call inquiries are handled in the Finance Department, he indicated how time-consuming it has also been for the Associate Planner and himself spending approximately 70-80% of their time taking calls about stormwater fee credits. Director George Dearborn explained the application process which he feels has been going well and encouraged commercial properties to contact them to inquire about applying for a credit; residential credits are not being issued. He reiterated that achieving the reduction/removal of surface water is a requirement by the State. There have been 33 credits for stormwater granted so far amounting to \$197,853. The Town anticipated stormwater fees in the amount of \$348,580 and with credits applied, has dropped to \$150,727 which shows the process is working.

Five subdivisions contain wet detention ponds which meet the Town's 80% reduction in particulates' requirements. Covenants have required the residents of these subdivisions to remove sediments from the wet ponds over the next several years. They may contain hazardous material; this presents an extreme burden to those residents, although ponds provide a substantial benefit to the Town. In fairness, because

the Town would not give credits in this situation, Director Dearborn would like to bring forward an amendment to the stormwater ordinance providing a provision that the Town would be doing the sediment removal for these subdivisions who have ponds and meet the criteria.

Mike Dillon, Fox Burrow Ct., asked whether other techniques would be considered besides ponds, such as rain gardens, etc. Director Dearborn agreed; he also encouraged businesses to use porous surfaces on parking lots in order to obtain a stormwater credit.

10. Motions by Commissioners

11. Adjourn

At 5:59 p.m., **MOTION:** Ziegler/Hanson to adjourn. Motion carried.

Respectfully submitted,

Karen Backman, Secretary

Note: *These minutes are not to be considered official until acted upon at an upcoming regular meeting, therefore, are subject to revision.*