

Town Of Menasha  
Park & Rec

# Town of Menasha Parks & Recreation Department

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Office Hours: (M-F) 8am-4:30pm

## PARK COMMISSION MEETING MINUTES

June 9, 2010

**Park Commissioners Present:** Mike Lynch, Michael Dillon, Debbie Swiertz, Gerald Voigt, Paul Vandenberg and Randy Meyer

**Staff Present:** Rec Supervisor Amanda Geiser (ar. 6:40pm), CSA Lori Walbrun

**Excused Absence:** Clarence Peterson

\* \* \* \* \*

The Commission meeting was held at the *Municipal Complex, 2000 Municipal Dr.*, and was called to order by Commissioner Voigt at 6:30 p.m. The Pledge of Allegiance was recited and roll call was taken.

### APPROVAL OF MINUTES AND EXPENDITURES

The Park Commission dispenses with the reading of, and adopts the May 25 special meeting minutes and May 26 regular meeting minutes. Commissioner Dillon motioned to accept the minutes as written, seconded by Commissioner Meyer. Motion carried unanimously.

The Commissioners reviewed the expenditure list from June 9, 2010 in the amount of \$7,202.04 for this meeting. Commissioner Lynch motioned, seconded by Commissioner Dillon to approve the expenditures as listed. Motion carried unanimously.

### PUBLIC FORUM

None

### DISCUSSION/PRESENTATIONS

- A. **O’Hauser Park Plan and Time Schedule Follow Up:** Discussion – need to “reiterate” that property line ends at the park, some agreement to a point about privacy, suggested to walk the trails and understand the issues that residents brought up, need to come up with a compromise to make sure that it’s a nice trail for all (i.e. barriers and signage to stay on marked paths), have clearcut actions/prioritize to address the concerns in timely fashion, etc. The commissioners agreed to the following action plan:
  1. The commissioners will meet at O’Hauser on August 11 before the commission meeting to walk through the trails.
  2. At the next meeting the commissioners will draw up a resolution for the issues they come up with.
  3. Items for discussion, in the order deemed priority:
    - Trails (route) and proximity to resident properties; trail signage - August
    - Lighting (parking lots) – September
    - Surveillance – October
    - Gates, discgolf – layout, parking lot layout/location

### REPORTS

- A. **Commission:**
  - Commissioner Swiertz informed commission that Garden Club spent 5 hours weeding flower beds at the Municipal Complex and Community Center. She also reminded that Mike Dillon is the Park Commission representative at the 6.14 Town Board meeting.

-Commissioner Vandenberg commented that the park tour was awesome and that it really opened his eyes to potential at Fritsch.

-Commissioner Meyer stated that the park tour made him realize the scope of what we have versus resources and the things to do with Dube area. He wishes more town board members would see the benefit of attending the Park tour.

-Commissioner Dillon told everyone that SCA will put in 50 new plants at the Reetz comfort station on Friday, June 11 (Mike K – don't forget the mulch!).

-Commission Chairman Voigt commented that the dirt pile in Woodland Prairie Park is monumentous; he didn't even know about Dube and that had he known about the barn there, he may have changed his mind about the Schildt barn and the possibilities between the two.

-Commissioner Lynch asked about clarifying damage at Palisades – informed that it was not substantiated. He also commented on the park tour and the realization that the Dube open space is a "neat stretch".

- B. Fritse Park – *overall financial summary and partnership giving*: was reviewed
- C. Park Report: accepted as given
- D. Recreation – CC Rentals and Summer Rec Participation: accepted as given
- E. Director: accepted as given

#### OLD BUSINESS

None

#### NEW BUSINESS

- A. **Election of 2010-2011 Chairperson:** Commissioner Lynch motioned, seconded by Commissioner Meyer to nominate Gerald Voigt as Commission Chairperson. Commissioner Dillon motioned/ seconded by Commissioner Swiertz to nominate Randy Meyer as Commission Chairperson. There were no other nominations and Randy Meyer declined his nomination. Commissioner Lynch motioned, seconded by Commissioner Swiertz to elect Gerald Voigt as the Park Commission Chairperson. Motion carried unanimously.

#### CORRESPONDENCE

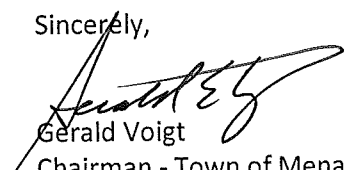
- A. **Park security deposit withheld:** was reviewed.

#### ADJOURNMENT

Commissioner Swiertz motioned, seconded by Commissioner Meyer to adjourn the Park Commission meeting of June 9, 2010 at 7:25pm. Motion carried unanimously.

*The next regular Commission meeting will be at Palisades Park on June 23, 2010 at 6:30pm.*

Sincerely,

  
Gerald Voigt

Chairman - Town of Menasha Park Commission