

**Town of Menasha Stormwater Utility Commission Regular Meeting
Municipal Complex - Assembly Room - Monday, May 24, 2010**

Minutes

1. Call to Order, Pledge of Allegiance, and Roll Call

President Arden Tews called the Stormwater Utility Commission meeting to order at 5:30 p.m. The Pledge of Allegiance was recited. Secretary Karen Backman took roll call; present were President Arden Tews, Commissioners Dennis Gerhart, Barbara Hanson, Gregory Ziegler, and Dale Youngquist. Administrator Jeff Sturgell and other departmental staff were also present. Fin. Dir. Myra Piergrossi was excused. Engineer Lee Riebold was not present.

Others: 2 attendees signed in

2. Awards/Presentations

3. Minutes to Approve

a) Stormwater Utility Commission Meeting - May 10, 2010

MOTION: Youngquist/Ziegler to approve the minutes as submitted. Motion carried.

4. Minutes and Correspondence to Receive - None

5. Public forum on any matters of concern to the Town. The public may comment however, no action can be taken. Five minute time limit per person on non-repetitive matters.

There were no comments.

6. Discussion Items

7. Unfinished Business

8. New Business-Resolutions/Ordinances/Policies

a) 100524-1:STM Expenditures

MOTION: Youngquist/Ziegler to approve the expenditures in the amount of \$28,763.27 without exception. Motion carried.

9. Reports

a) *Administrator Jeffrey Sturgell - Red Oak Ravine Alternative Analysis Proposal Selection:* Explained the Town and the City of Appleton entered into an agreement, with costs split 50/50, to conduct an alternative analysis to find ways to alleviate the erosion of Red Oak ravine. Staff held a pre-proposal meeting; an on-site meeting was also held which included resident Ted Lang, affected by the ravine, as well as engineers who walked the ravine site. Four proposals were solicited and received with the intent to hire a consultant and engineer to determine the best methods to use; of the two separate proposal's components, (qualifications/costs) submitted, Town and City of Appleton staff determined McMahan, though they were the second lowest in cost, would be chosen for their experience in erosion control methods and stormwater projects. After contract execution, there will be 120 days in which to conduct the analysis.

Board members shared hope that with McMahan's prior experience and knowledge, costs can be kept down and some new and different methods used to stabilize the ravine. Discussion ensued on the three easements which must be obtained.

10. Motions by Commissioners

11. Adjourn

At 5:54 p.m., **MOTION:** Hanson/Ziegler to adjourn. Motion carried.

Respectfully submitted,

Karen Backman, Secretary

Note: *These minutes are not to be considered official until acted upon at an upcoming regular meeting, therefore, are subject to revision.*