



Town of Menasha Parks & Recreation Department

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Neenah, WI 54956

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Office Hours: (M-F) 8am-4:30pm

PARK COMMISSION MEETING MINUTES

April 14, 2010

Park Commissioners Present: Mike Lynch, Mike Dillon, Clarence Peterson, Debbie Swiertz, Gerald Voigt and Randy Meyer

Staff Present: Director Michael Kading, Recreation Supervisor Amanda Geiser, Customer Service Assistant Lori Walbrun

Guests Present: Matt Demers, Tim Swiertz, Rich Martin, Bradd Seegers, Lindsey Whitston, Sean Collins, Barb Hanson, Chuck Gosz, Bill Jones, Michayla Kading, Mackenzie Kading, Greg Schuh, Dave Voss, Steve Otto, Breanna Swiertz, Marcy Ziepke, Adam Ziepke, Sal Mirto, Robert Williams, Kurt Genke

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The Commission meeting was held at the *Municipal Complex, 2000 Municipal Drive*, and was called to order by Commissioner Voigt at 6:30 p.m. The Pledge of Allegiance was recited and roll call was taken.

APPROVAL OF MINUTES AND EXPENDITURES

The Park Commission dispenses with the reading of, and adopts the March 10, 2010 regular meeting minutes. Commissioner Swiertz motioned to accept the minutes as written, seconded by Commissioner Meyer. Motion carried unanimously with Commissioner Dillon abstaining.

The Commissioners reviewed the expenditure list from March 10, 2010 in the amount of \$34,460.56 for this meeting. Commissioner Lynch motioned, seconded by Commissioner Meyer to approve the expenditures as listed. Motion carried unanimously.

PUBLIC FORUM

none

DISCUSSION/PRESENTATIONS

- A. **Security Cameras throughout the Park System:** Director Kading presented a price quote in the amount of \$3,000 for a park security system that would include 4 plus DVR / 2 camera system. A recommendation from the Commission was made to move forward with recording / dummy equipment. The Commission further requested information on possible grants. Security lighting at Wittmann, priority @ May meeting - Agendize.
- B. **Long Range/Strategic Planning:** What is the process? Who's doing the work? Work with departments, boards, facilitation Dale McNamee, Randall/Gerald.
- C. **Commissioner Interview Process:** Submit questions to Gerald by April 19. The meeting will begin at 6:15pm.

REPORTS

A. Commission:

- Commissioner Peterson Butte des Morts...post @ park.
- Commissioner Lynch inquired about mowing at Woodland Prairie Park or asking the Fire Dept. to do a controlled burn.
- Commission Chairman Voigt commented on the burned out bulbs and spider webs along the Trestle Trail. Owl MIA @ Woodland Prairie, what are we going to do about the Schildt property, agendize research Dogs in the parks, Cold Spring Rd access to Schildt park.
- Commissioner Dillon Fritsch Park WET, the check for the Rydell property boardwalk was presented.
- Commissioner Meyer: Rydell property with Kimberly Clark. Schildt is coming along. Eagle Scout project at Woodland Prairie Park - acknowledge Bradd Seegers.
- Commissioner Swiertz stated that Wittmann Park has been extremely busy, What is going on the the Menasha Area Soccer Club pavilion @ Wittmann

B. Fritse Park – overall financial summary and partnership giving: was reviewed

C. Park Report: accepted as given

D. Recreation – CC Rentals and Winter Rec Participation: accepted as given

E. Director – OHS pavilion, Schildt demolition, Fritse: accepted as given

OLD BUSINESS

None

NEW BUSINESS

- A. Approve locations for second meeting of the month May–September 2010:** Commissioner Dillon motioned, seconded by Commissioner Lynch to accept the schedule as presented by Director Kading. Motion carried unanimously.
- B. Approve financial assistance requests:** Commissioner Swiertz motioned, seconded by Commissioner Dillon to approve the financial assistance requests. Motion carried unanimously.

CORRESPONDENCE

ADJOURNMENT

Commissioner Dillon motioned, seconded by Commissioner Meyer to adjourn the Park Commission meeting of April 14, 2010 at 7:57pm. Motion carried unanimously.

The next regular Commission meeting will be at the Community Center on May 12, 2010 at 6:30pm.

Sincerely,


Gerald Voigt
Chairman - Town of Menasha Park Commission