

**Town of Menasha Utility District Commission Regular Meeting  
Municipal Complex - Assembly Room - Monday, March 22, 2010  
Minutes**

1. **Call to Order, Pledge of Allegiance and Roll Call**  
President Arden Tews called the meeting to order at 5:00 p.m. The Pledge of Allegiance was recited. Secretary Karen Backman took roll call; present were President Arden Tews, Commissioners Dennis Gerhart, Barbara Hanson, Gregory Ziegler and Dale Youngquist. Administrator Jeff Sturgell and other departmental staff were also present. Town Engineer Brad Werner was present.  
Others: 2 attendees signed in
2. **Awards/Presentations**
3. **Minutes to Approve**
  - a) Regular Utility Commission Meeting - March 8, 2010  
**MOTION:** Ziegler/Hanson to approve the minutes as submitted. Motion carried.
4. **Minutes and Correspondence to Receive**  
**Minutes**
  - a) Neenah-Menasha Sewerage Commission Meeting - February 23, 2010  
**Correspondence - None**  
**MOTION:** Youngquist/Ziegler to accept the minutes for filing. Motion carried.
5. **Public forum on any matters of concern to the Town. The public may comment however, no action can be taken. Five minute time limit per person on non-repetitive matters.**
6. **Discussion Items**
7. **Unfinished Business**
8. **New Business-Resolutions/Ordinances/Policies**
  - a) 100322-1:UD Budget Amendment - Well #5, 1665 University Drive, Repair and Rehabilitation  
**MOTION:** Youngquist/Ziegler to approve in the amount not to exceed \$75,000.00. Motion carried.
  - b) 100322-2:UD Expenditures  
**MOTION:** Youngquist/Hanson to approve the expenditures in the amount of \$343,818.14 without exception. Motion carried.
9. **Reports**
  - a) *Water Superintendent Roth - Capital Projects Update:* Water main repairs for 2010; crew will start on Manitowoc Rd. on April 12 and then proceed to Shady Lane; Well #8 performed a test pump and samples were taken - tested the water and reported water as excellent; the best of all of the wells.
  - b) *Wastewater Superintendent Laabs - Demonstration of Sewer Televising Trailer and Equipment:* Commissioners and staff viewed the demonstration outside of the street garage.
10. **Motions by Commissioners**
11. **Adjourn**  
At 5:20 p.m., **MOTION:** Youngquist/Hanson to adjourn. Motion carried.

Respectfully submitted,

Karen Backman, Secretary

**Note:** *These minutes are not to be considered official until acted upon at an upcoming regular meeting, therefore, are subject to revision.*