

**Town of Menasha Stormwater Utility Commission Regular Meeting  
Municipal Complex - Assembly Room - Monday, March 22, 2010**

**Minutes**

**1. Call to Order, Pledge of Allegiance, and Roll Call**

President Arden Tews called the Stormwater Utility Commission meeting to order at 5:30 p.m. The Pledge of Allegiance was recited. Secretary Karen Backman took roll call; present were President Arden Tews, Commissioners Dennis Gerhart, Barbara Hanson, Gregory Ziegler, and Dale Youngquist. Administrator Jeff Sturgell and other departmental staff were also present. Engineer Lee Riebold was present. Others: 2 attendees signed in

**2. Awards/Presentations**

**3. Minutes to Approve**

a) Stormwater Utility Commission Meeting - March 8, 2010

**MOTION:** Gerhart/Hanson to approve the minutes as submitted. Motion carried.

**4. Minutes and Correspondence to Receive**

**5. Public forum on any matters of concern to the Town. The public may comment however, no action can be taken. Five minute time limit per person on non-repetitive matters.**

**6. Discussion Items**

**7. Unfinished Business**

**8. New Business-Resolutions/Ordinances/Policies**

a) 100322-1:STM Approve Change Order No. 2 for Cold Spring Pond Stormwater Detention Pond

**MOTION:** Ziegler/Youngquist to approve an increase in the amount of \$12,353.75 for a new total contract amount of \$678,568.75. Motion carried.

b) 100322-2:STM Expenditures

**MOTION:** Youngquist/Ziegler to approve the expenditures totaling \$19,439.48 without exception. Motion carried.

**9. Reports**

a) *Street Superintendent Randy Gallow - Stormwater Pond Status Report:*

- **Cold Spring Pond** - close to completion with the exception of plantings;
- **Tayco Pond** - a couple of weeks ago contractors began working in wetlands while ground was frozen but with warmer weather, have quit; April 5 will begin excavation;
- **Independence Pond** - started excavating two weeks ago on ledge rock; will blast, excavate, and place a 4-foot thick clay liner along the bottom.

President Arden Tews asked that letters be sent informing residents of work being done in their area. Supt. Randy Gallow stated that the Town's website will soon contain links to McMahon, the engineering firm, as well as each detention pond, which residents can click on to obtain meeting information and activity updates on each of the projects.

b) *Community Development Director George Dearborn - Review of MS-4 Stormwater Permit Annual Report:*

Explained the report is submitted to the DNR annually on detention pond activity and gave details of the report due on March 31; Supervisor Gerhart inquired and Dir. Dearborn explained the report includes the DNR proposed new rules for an extension for municipalities to meet 40% reduction beyond 2013 and a plan in place with goals of how to meet the 40%; informed residents of stormwater management information on Town's website and encouraged public comments.

**10. Motions by Commissioners**

11. **Adjourn**

At 6:00 p.m., **MOTION:** Youngquist/Hanson to adjourn. Motion carried.

Respectfully submitted,

Karen Backman, Secretary

**Note:** *These minutes are not to be considered official until acted upon at an upcoming regular meeting, therefore, are subject to revision.*