



Town of Menasha Parks & Recreation Department

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Office Hours: (M-F) 8am-4:30pm

PARK COMMISSION MEETING MINUTES

March 10, 2010

Park Commissioners Present: Mike Lynch, Clarence Peterson, Debbie Swiertz, Gerald Voigt and Randy Meyer

Staff Present: Director Michael Kading

Excused Absence: Michael Dillon

Guests Present: Rick Hertel, Rich Martin

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The Commission meeting was held at the *Community Center, 1000 Valley Road*, and was called to order by Commissioner Voigt at 6:30 p.m. The Pledge of Allegiance was recited and roll call was taken.

APPROVAL OF MINUTES AND EXPENDITURES

The Park Commission dispenses with the reading of, and adopts the February 10, 2010 regular meeting minutes. Commissioner Meyer motioned to accept the minutes as written, seconded by Commissioner Peterson. Motion carried unanimously.

The Commissioners reviewed the expenditure list from March 10, 2010 in the amount of \$17,516.03 for this meeting. Commissioner Lynch motioned, seconded by Commissioner Meyer to approve the expenditures as listed. Motion carried unanimously.

PUBLIC FORUM

Rich Martin presented the O’Hauser Park Disc Golf course update. He revealed pictures and information on the new course. Currently, the town is working with FVTC to create caps for the disc golf hole buckets. Rich also shared the idea of “pay to play”.

DISCUSSION/PRESENTATIONS

REPORTS

A. Commission:

- Commissioner Peterson mentioned Butte des Morts Park has some brush/trees that need to be taken down.
- Commissioner Swiertz commented that Wittmann Park playground has been getting busier; Garden Club will meet the third Thursday of the month from March - October.
- Commissioner Meyer commented that he will be attending the Kimberly-Clark community giving event with the director on March 15; eagle monitoring on Saturday, March 13
- Commission Chairman Voigt commented on the condition of the parking lot at Fritse. Cedar wax wings are back.
- Commissioner Lynch had no report, but inquired about the Commissioner Adank replacement – March 31 deadline. Commission Chair Voigt indicated he would contact Town Chair Tews to confirm process.

B. Fritse Park – overall financial summary and partnership giving: was reviewed

- C. **Park Report:** accepted as given
- D. **Recreation – CC Rentals and Winter Rec Participation:** accepted as given
- E. **Director –Long Term/Strategic Planning:** accepted as given; Address CIP at the second May meeting

OLD BUSINESS

None

NEW BUSINESS

- A. **Award 72” Mower Quote and Trade-In Value:** Commissioner Swiertz motioned, seconded by Commissioner Peterson to accept the quote in the amount of \$18,394.00 from Riesterer & Schnell; leaf mulcher in the amount of \$349 and canopy in the amount of \$289; trade-in value of \$3,700. Motion carried unanimously.
- B. **Award Schildt Property – House, Barn and Out Buildings Demo Bid:** Commissioner Peterson motioned, seconded by Commissioner Meyer to accept the all-inclusive proposal from Washkovick, Inc. in the amount of \$11,900; asbestos inspection in the amount of \$450; asbestos sampling in the amount of \$12.00 per sample; site restoration in the amount of \$700; and to create a \$5,000 allowance for asbestos abatement. Motion carried 5-0 with one abstention.
- C. **Recommendation of Park Land Dedication 6.12(1)(a) or Fees In Lieu of Land 6.12(1)(b) – Lakeshore Manor Subdivision:** Commissioner Lynch motioned, seconded by Commissioner Peterson to initiate fees in lieu of land dedication. Motion carried unanimously.

CORRESPONDENCE

- A. **Prevailing Wage Law – Ellis, Kaufert and Roth:** was reviewed.
- B. **PC Articles – Hwy 47 Alternate Transportation Corridor and Indian Mound:** was reviewed.

ADJOURNMENT

Commissioner Swiertz motioned, seconded by Commissioner Lynch to adjourn the Park Commission meeting of March 10, 2010 at 8:02pm. Motion carried unanimously.

The next regular Commission meeting will be at the Municipal Complex on April 14, 2010 at 6:30pm.

Sincerely,

Gerald Voigt
Chairman - Town of Menasha Park Commission