

Town of Menasha Utility District Commission Regular Meeting
Municipal Complex - Assembly Room - Monday, March 8, 2010

Minutes

1. Call to Order, Pledge of Allegiance and Roll Call

President Arden Tews called the meeting to order at 5:00 p.m. The Pledge of Allegiance was recited. Secretary Karen Backman took roll call; present were President Arden Tews, Commissioners Dennis Gerhart, Barbara Hanson, Gregory Ziegler and Dale Youngquist. Administrator Jeff Sturgell and other departmental staff were also present. Town Engineer Brad Werner was present.

Others: 2 attendees signed in

2. Awards/Presentations

3. Minutes to Approve

a) Regular Utility Commission Meeting - February 22, 2010

MOTION: Ziegler/Hanson to approve the minutes as submitted. Motion carried.

4. Minutes and Correspondence to Receive

Minutes

a) Neenah-Menasha Sewerage Commission - December 22, 2009 and January 26, 2010

b) Grand Chute Menasha West Sewerage Commission - January 6, 2010

Correspondence - none

MOTION: Hanson/Ziegler to accept the minutes for filing. Motion carried.

5. Public forum on any matters of concern to the Town. The public may comment however, no action can be taken. Five minute time limit per person on non-repetitive matters.

There were no comments.

6. Discussion Items

7. Unfinished Business

8. New Business-Resolutions/Ordinances/Policies

a) 100308-1:UD Bid Award - 2010 Water Main Reconstruction/Stormwater Improvements - Manitowoc & Traders Road

MOTION: Youngquist/Ziegler to award the bid to the lowest, most responsible bidder, Donald Hietpas & Sons for the bid of \$221,520.50. Motion carried.

b) 100308-2:UD Bid Award - 2010 Water Main Reconstruction - East Shady Lane

MOTION: Ziegler/Youngquist to award the bid to the lowest, most responsible bidder, Donald Hietpas & Sons, for the bid of \$512,472.75.

Board members discussed a shortage of funds when the amount of \$581,460 in the 2009 budget for the project was moved to the 2010 budget and mistakenly reduced to \$407,725. After the discussion, President Tews asked that the accurate amount be reflected in the project's budget.

Motion carried.

c) 100308-3:UD Expenditures

MOTION: Gerhart/Youngquist to approve the expenditures in the amount of \$413,016.47 without exception. Motion carried.

9. Reports

a) *Water Superintendent Roth - Capital Projects Update:* Electrical work on well #8 will be completed this week, with start up by next week; a cost sheet will be prepared for the well #5 pump which had failed last year.

10. Motions by Commissioners

11. Adjourn

At 5:27 p.m., MOTION: Gerhart/Hanson to adjourn. Motion carried.

Respectfully submitted,

Karen Backman, Secretary

Note: These minutes are not to be considered official until acted upon at an upcoming regular meeting, therefore, are subject to revision.