

Town of Menasha Utility District Commission Regular Meeting
Municipal Complex - Assembly Room - Monday, February 22, 2010

Minutes

1. Call to Order, Pledge of Allegiance and Roll Call

President Arden Tews called the meeting to order at 5:00 p.m., followed by the Pledge of Allegiance. Secretary Karen Backman took roll call and Commission members present were President Arden Tews, Commissioners Dennis Gerhart, Barbara Hanson, Gregory Ziegler and Dale Youngquist. Administrator Jeff Sturgell and other departmental staff were also present. Town Engineer Brad Werner was present.

2. Awards/Presentations

3. Minutes to Approve

a) Regular Utility Commission Meeting - February 8, 2010

MOTION: Hanson/Ziegler to approve the minutes as submitted. Motion carried.

4. Minutes and Correspondence to Receive - none

5. Public forum on any matters of concern to the Town. The public may comment however, no action can be taken. Five minute time limit per person on non-repetitive matters.

There were no public comments.

6. Discussion Items

7. Unfinished Business

8. New Business-Resolutions/Ordinances/Policies

a) 100222-1:UD Expenditures

MOTION: Youngquist/Ziegler to approve the expenditures in the amount of \$162,868.05 without exception. Motion carried.

9. Reports

a) Water Superintendent Roth - *Capital Projects Update:* Water relay project bids due this Thursday at 10:00 a.m.; stated the Manitowoc Road water relay project and the Shady Lane water main reconstruction project will be two separate contracts; At Well #8 on American Drive new pump equipment has been installed.

President Tews announced the passing of a former Commissioner of the Town's Sanitary District for 25 years, Harold Clifford at age 91; credited Mr. Clifford with the formation of the Town's Sanitary District No. 4, and being a leader in the establishment and formation of the Grand Chute-Menasha West Regional Wastewater Treatment Plant.

Commissioner Gerhart commended Wastewater Supt. Steve Laabs with effective utilization of resources and cost-savings when, in the 2009 budget, 200 overtime hours were budgeted and only 35 overtime hours were used.

10. Motions by Commissioners

11. Adjourn

At 5:06 p.m., **MOTION:** Ziegler/Hanson to adjourn. Motion carried.

Respectfully submitted,

Karen Backman, Secretary

Note: *These minutes are not to be considered official until acted upon at an upcoming regular meeting, therefore, are subject to revision.*