

**Town of Menasha Utility District Commission Regular Meeting
Municipal Complex - Assembly Room - Monday, February 8, 2010**

Minutes

1. Call to Order, Pledge of Allegiance and Roll Call

President Arden Tews called the meeting to order at 5:00 p.m., followed by the Pledge of Allegiance. Secretary Backman took roll call and Commission members present were President Arden Tews, Commissioners Dennis Gerhart, Barbara Hanson, Gregory Ziegler and Dale Youngquist. Administrator Jeff Sturgell and other departmental staff were also present.

2. Awards/Presentations

3. Minutes to Approve

a) Regular Utility Commission Meeting - January 25, 2010

MOTION: Youngquist/Hanson to approve the minutes as submitted. Motion carried.

4. Minutes and Correspondence to Receive

Minutes

a) Grand Chute Menasha West Sewerage Commission - November 30 and December 2, 2009

Correspondence

a) Water Main Breaks - January 2010

b) Water Pumpage Report - January 2010

MOTION: Hanson/Gerhart to accept the minutes and correspondence for filing. Motion carried.

5. Public forum on any matters of concern to the Town. The public may comment however, no action can be taken. Five minute time limit per person on non-repetitive matters.

There were no comments.

6. Discussion Items

7. Unfinished Business

8. New Business-Resolutions/Ordinances/Policies

a) 100208-1:UD Expenditures

MOTION: Youngquist/Ziegler to approve the expenditures in the amount of \$315,307.69 without exception. Commissioner Gerhart commented that McMahon's bills contain no breakdown on the bill's list, although Water Supt. Jeff Roth stated he has detailed information contained in his files. President Arden Tews explained how the Administrator will be creating a schedule of these costs by project for the Commission. Motion carried.

9. Reports

a) Water Superintendent Roth - *Capital Projects Update*: Installed the pump at Well #7 and will be test-pumping and gathering samples; some electrical items yet to hook up in the pump house. Reported clean water from this well.

10. Motions by Commissioners

11. Adjourn

At 5:13 p.m., MOTION: Hanson/Ziegler to adjourn. Motion carried.

Respectfully submitted,

Karen Backman, Secretary

Note: *These minutes are not to be considered official until acted upon at an upcoming regular meeting, therefore, are subject to revision.*