

**Town of Menasha Utility District Commission Regular Meeting
Municipal Complex - Assembly Room - Monday, January 25, 2010**

Minutes

1. Call to Order, Pledge of Allegiance and Roll Call

President Arden Tews called the meeting to order at 5:00 p.m., followed by the Pledge of Allegiance. Secretary Backman took roll call and Commission members present were President Arden Tews, Commissioners Dennis Gerhart, Barbara Hanson, Gregory Ziegler and Dale Youngquist. Department head staff were present, although Administrator Jeff Sturgell and Comm. Dev. Dir. George Dearborn were excused this evening. Others: 1 signed in as attended

2. Awards/Presentations

3. Minutes to Approve

a) Regular Utility Commission Meeting - January 11, 2010

MOTION: Hanson/Ziegler to approve the minutes as submitted. Motion carried.

4. Minutes and Correspondence to Receive

Minutes

a) Neenah-Menasha Sewerage Commission - November 24, 2009

Correspondence - none

5. Public forum on any matters of concern to the Town. The public may comment however, no action can be taken. Five minute time limit per person on non-repetitive matters.

There were no comments.

6. Discussion Items

7. Unfinished Business

8. New Business-Resolutions/Ordinances/Policies

a) 100125-1:UD Expenditures

MOTION: Youngquist/Ziegler to approve. Motion carried.

9. Reports

a) Water Superintendent Roth - *Capital Projects Update*: Performing electrical work at Plant 2 on wells #5 and #7; pump equipment has not yet arrived; Well #7 work is still in progress - President Tews asked about a target date for completion and Supt. Roth stated it may be one more month; finalizing water main projects for next year for Manitowoc Road, Trader Road, and Shady Lane with bids to be advertised on 2/11, bid on 2/25, and awarded on 3/8.

b) Wastewater Superintendent Laabs - *Manitowoc Road Lateral Repair Study*: Televised 50 laterals and found 45 may require slip-lining - should costs be reasonable may perform the work in 2011. If it is decided to slip-line, the project may be placed together with the sewer line project between Valley Road and Hwy. 441, to obtain better pricing. Residents will be notified of work being done.

10. Motions by Commissioners

11. Adjourn

At 5:10 p.m., MOTION: Ziegler/Hanson to adjourn. Motion carried.

Respectfully submitted,

Karen Backman, Secretary

Note: *These minutes are not to be considered official until acted upon at an upcoming regular meeting, therefore, are subject to revision.*