



# Town of Menasha Parks & Recreation Department

2000 Municipal Drive  
Neenah, WI 54956

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Office Hours: (M-F) 8am-4:30pm

## PARK COMMISSION MEETING MINUTES

January 13, 2010

**Park Commissioners Present:** Mike Lynch, Mike Dillon, Clarence Peterson, Debbie Swiertz, Gerald Voigt and Randy Meyer

**Absent:** LuAnne Adank

**Staff Present:** Director Michael Kading

\* \* \* \* \*

The Commission meeting was held at the *Community Center, 1000 Valley Road*, and was called to order by Commissioner Voigt at 6:30 p.m. The Pledge of Allegiance was recited and roll call was taken.

### APPROVAL OF MINUTES AND EXPENDITURES

The Park Commission dispenses with the reading of, and adopts the December 16, 2009 regular meeting minutes. Commissioner Swiertz motioned to accept the minutes as written, seconded by Commissioner Meyer. Motion carried unanimously.

The Commissioners reviewed the expenditure list from January 13, 2010 in the amount of \$10,878.42 for this meeting. Commissioner Lynch motioned, seconded by Commissioner Swiertz to approve the expenditures as listed. Motion carried unanimously.

### PUBLIC FORUM

none

### DISCUSSION/PRESENTATIONS

none

### REPORTS

#### A. Commission:

- Commissioner Meyer snow shoed in CB Park - commented that trees are all looking pretty good.
- Commissioner Peterson inquired about posting a sign at Butte des Morts Park by the rocks.
- Commissioner Swiertz said there should be a note regarding the Scheels check explaining what it is for.
- Commissioner Lynch commented on the owls in CB Park.
- Commission Chairman Voigt said that the owls were not in the nest at CB Park, but he did observe one eagle at the Rydell property near the Trestle Trail.

#### B. Fritse Park – *overall financial summary and partnership giving*: was reviewed

#### C. Park Report: accepted as given

#### D. Recreation – CC Rentals and Fall Rec Participation: accepted as given

#### E. Director – *Friends of the Pk & Rec, Long Term/Strategic Planning*: accepted as given. The “Friends” idea was discussed. Commissioners Meyer, Lynch and Voigt will be the representatives. Next meeting is scheduled for Wednesday, February 3 at 7:00pm at 2100 Deer Prairie Drive. Director Kading will forward email addresses and Commissioner Voigt will send out invites; Commissioner Meyer will follow up with phone calls.

### OLD BUSINESS

None

**NEW BUSINESS**

- A. **Financial Assistance Requests:** Commissioner Swiertz motioned, seconded by Commissioner Lynch to approve the financial assistance requests in the amount of 50% of the program fees. Motion carried unanimously.
- B. **CB Park Naming:** *Woodland Prairie Park* is the official name of CB Park in a vote of 4-2.

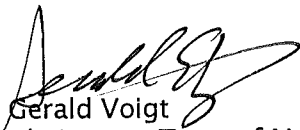
**CORRESPONDENCE**

**ADJOURNMENT**

Commissioner Swiertz motioned, seconded by Commissioner Dillon to adjourn the Park Commission meeting of January 13, 2010 at 7:30pm. Motion carried unanimously.

*The next regular Commission meeting will be at the Municipal Complex on February 10, 2010 at 6:30pm.*

Sincerely,



Gerald Voigt  
Chairman - Town of Menasha Park Commission