

Town of Menasha Regular Utility District Commission Meeting
Monday, November 9, 2009 - 5:00 p.m.
Municipal Complex – Assembly Room - 2000 Municipal Drive

Agenda

1. Call to Order, Pledge of Allegiance and Roll Call
2. Awards/Presentations
3. Minutes to Approve
 - a) Regular Utility Commission Meeting – October 26, 2009
4. Minutes and Correspondence to Receive
 - Minutes
 - a) Grand Chute Menasha West Sewerage Commission Meetings – September 2 and September 16, 2009
 - Correspondence - none
5. Public forum on any matters of concern to the Town. The public may comment; however, no action can be taken.
Five minute time limit per person on non-repetitive matters. To address the Commission, complete the Public Participation signup sheet.
6. Discussion Items
7. Unfinished Business
8. New Business- Resolutions/Ordinances/Policies
 - a) 091109-1:UD Change Order No.3 and Final Payment for Well No. 7, 1665 University Drive
 - b) 091109-2:UD Change Order No.2 and Final Payment for Well No. 8, 2340 American Drive
 - c) 091109-3:UD Expenditures
9. Reports
 - a) Water Superintendent Roth – Capital Projects Update
10. Motions by Commissioners
11. Adjourn

RES#091109-1:UD

**CHANGE ORDER NO. 3 AND FINAL PAYMENT FOR WELL NO. 7, 1665
UNIVERSITY DRIVE**

WHEREAS, the well drilling is complete on Well No. 7; and

WHEREAS, all costs and quantities have been adjusted and finalized; and

WHEREAS, the contract amount prior to this change order was \$430,961.00, and bid quantity adjustments per this Change Order increased the contract by \$65,399.75, for a total amount of \$496,360.75. An explanation of quantity and cost adjustment is enclosed.

NOW, THEREFORE BE IT RESOLVED by the Utility District Commissioners that Change Order No. 3 for Well No. 7 be accepted, and the final contract amount adjusted to \$496,360.75 for Water Well Solutions, Oconomowoc WI.

Adopted this 9th day of November, 2009

*Requested by: Jeff Roth, Water Superintendent
Submitted by: Arden Tews, Commission President*

Arden Tews, Commission President

Attest: Karen Backman, Utility Secretary

RES#091109-2:UD

CHANGE ORDER NO. 2 AND FINAL PAYMENT FOR WELL NO. 8, 2340 AMERICAN DRIVE

WHEREAS, the well drilling is complete on Well No. 8; and

WHEREAS, all costs and quantities have been adjusted and finalized; and

WHEREAS, the original contract amount was \$350,891.00, and adjustments per this Change Order increased the contract by \$7,629.00, for a total amount of \$358,520.00, due to additional well development the Utility requested, with the surge block and the test pump to ensure the gravel pack had properly settled around the well screen.

NOW, THEREFORE BE IT RESOLVED by the Utility District Commissioners that Change Order No. 2 for Well No. 8 be accepted, and the final contract amount adjusted to \$358,520.00 for Water Well Solutions, Oconomowoc WI.

Adopted this 9th day of November, 2009

Requested by: Jeff Roth, Water Superintendent

Submitted by: Arden Tews, Commission President

Arden Tews, Commission President

Attest: Karen Backman, Utility Secretary

RES #091109-3:UD

EXPENDITURES

WHEREAS, The Town of Menasha Utility District has outstanding invoices totaling: \$352,096.50

WHEREAS, the disbursements are categorized below & the detail is attached:

Pending:	
Enterprise Fund: Water 2009	240,202.65
Enterprise Fund: Waste Water 2009	49,870.31
Enterprise Fund Special Process Checks	62,023.54
Total:	<u>352,096.50</u>

NOW, THEREFORE BE IT RESOLVED; that the Town of Menasha Utility District Commission hereby authorizes the above expenditures to be paid by the Finance Department with the exception of _____.

Adopted this _____ day of _____, 2009

Requested by: Myra R. Piergrossi, Finance Director
Submitted by: Arden Tews, Commission President

Arden Tews, Commission President

Attest: _____
Karen Backman, Commission Secretary