

Town of Menasha Board of Supervisors Regular Meeting
Monday, September 28, 2009 - 6:00 p.m.
Municipal Complex – Assembly Room - 2000 Municipal Drive

Agenda

1. **Call to Order, Pledge of Allegiance and Roll Call**
2. **Awards/Presentations**
 - a) SCA Donation of Trees Along the Friendship Trail
 - b) Fire Department – Presentation of Lieutenant Helmet, Badge and Collar Insignia to Jeremy Short
 - c) Police Department – Swearing in of Lieutenant Gary Cutler
 - d) Community Development Director Dearborn – Presentation of Focus on Energy Grant Award for Solar Panels
3. **Minutes to Approve**
 - a) Regular Town Board Meeting – September 14, 2009
 - b) Special Meeting Budget Workshop – September 18, 2009
4. **Minutes and Correspondence to Receive**
5. **Public forum on any matters of concern to the Town. The public may comment; however, no action can be taken. Five minute time limit per person on non-repetitive matters.** To address the Board, complete the Public Participation signup sheet.
6. **Discussion Items**
7. **Unfinished Business**
8. **New Business- Resolutions/Ordinances/Policies**
 - a) 090928-1:RES Tax Refund Interception Program – Police Department
 - b) 090928-2:RES Expenditures
 - c) 090928-3:RES Operator License Applicants
9. **Reports**
 - a) Administrator Sturgell – Transition to Automated Garbage/Recycling Collection
10. **Motions by Supervisors**
11. **Adjourn**

RES #090928-1

TAX REFUND INTERCEPTION PROGRAM-POLICE DEPARTMENT

WHEREAS, it is the recommendation of Police Chief Rod McCants that the Police Department be permitted to participate in the Tax Refund Interception Program (TRIP) to intercept, or offset, taxpayer refunds to pay unpaid fines as provided in section 71.935 of the Wisconsin Statutes; and

WHEREAS, participation in the Tax Refund Interception Program has a \$5.00 fee which is charged to the taxpayer for each amount that is intercepted with no cost to the Town of Menasha, resulting in recovering hundreds of dollars in unpaid parking tickets that are past due; and

WHEREAS, the Town Board of Supervisors has previously approved resolution #061023-5, authorizing the Town of Menasha Municipal Court to participate in the TRIP program.

NOW, THEREFORE BE IT RESOLVED by the Town of Menasha Board of Supervisors that the Town of Menasha Police Department is hereby authorized to participate in the Tax Refund Interception Program effective immediately.

Adopted this 28th day of September, 2009

Requested by: Rod McCants, Police Chief
Submitted by: Arden Tews, Town Chairman

Arden Tews, Town Chairman

Attest: Karen Backman, Town Clerk

RES #090928-2

EXPENDITURES

WHEREAS, The Town of Menasha has outstanding invoices totaling: \$651,715.78

WHEREAS, the disbursements are categorized below & the detail is attached:

Pending:		
General Fund 2009	\$	75,765.80
Special Revenue Fund 2009	\$	1,318.72
Debt Fund 2009	\$	398,806.35
Capital Projects Fund 2009	\$	-
Trust & Agency Fund 2009	\$	864.00
Park Dept, Commission List/Special Process Checks	\$	2,358.12
Tax Special Process Checks	\$	-
General Fund Special Processed Checks	\$	172,602.79
Total:	\$	<u>651,715.78</u>

NOW, THEREFORE BE IT RESOLVED; that the Town of Menasha Board of Supervisors hereby authorizes the above expenditures to be paid by the Finance Department with the exception of _____.

Adopted this _____ day of _____, 2009

Requested by: Myra R. Piergrossi, Finance Director
Submitted by: Arden Tews, Town Chairman

Arden Tews, Town Chairman

Attest: Karen Backman, Town Clerk

RES #090928-3

OPERATOR LICENSE APPLICANTS

WHEREAS, the operator license applicants listed below have made proper application with the Police Department; and

WHEREAS, all applicants either currently hold a valid two-year server license elsewhere or have successfully completed the mandatory alcohol awareness training program, or have scheduled the course; and

WHEREAS, background checks have been conducted by the Police Department; and

WHEREAS, the Police Chief submits the applicants as follows:

Colleen A. Werner – B.B. Convenience – Approval

John E. Nick – Express Convenience - Approval

NOW, THEREFORE BE IT RESOLVED by the Town of Menasha Board of Supervisors, the above applicants recommended for approval are hereby granted an operator license pending payment and successful completion of a state approved alcohol awareness training program for the licensing period of July 1, 2008 - June 30, 2010.

Adopted this 28th day of September, 2009

Requested by: Rod McCants, Police Chief

Submitted by: Arden Tews, Town Chairman

Arden Tews, Town Chairman

Attest: Karen Backman, Town Clerk