

Town of Menasha Regular Utility District Commission Meeting
Monday, September 14, 2009 - 5:00 p.m.
Municipal Complex – Assembly Room - 2000 Municipal Drive

Agenda

- 1. Call to Order, Pledge of Allegiance and Roll Call**
- 2. Awards/Presentations**
- 3. Minutes to Approve**
 - a) Regular Utility Commission Meeting – August 24, 2009
- 4. Minutes and Correspondence to Receive**

Minutes

 - a) Grand Chute-Menasha West Sewerage Commission – July 1, 2009
 - b) Neenah-Menasha Sewerage Commission – July 28, 2009

Correspondence

 - a) Water Pumpage Report – August, 2009
- 5. Public forum on any matters of concern to the Town. The public may comment; however, no action can be taken.**
Five minute time limit per person on non-repetitive matters. To address the Commission, complete the Public Participation signup sheet.
- 6. Discussion Items**
- 7. Unfinished Business**
- 8. New Business- Resolutions/Ordinances/Policies**
 - a) 090914-1:UD Resolution Declaring Official Intent to Reimburse Expenditures from Proceeds of Borrowing – Manitowoc Road Water Main Replacement
 - b) 090914-2:UD Change Order No. 1, 2009 CIPP Project Final Cost and Quantities Adjustments for Ehlers Rd. and Haase St.
 - c) 090914-3:UD Expenditures
- 9. Reports**
 - a) Water Superintendent Roth – Capital Projects Update
 - b) Wastewater Superintendent Laabs – Televising Equipment Cost Savings
- 10. Motions by Commissioners**
- 11. Adjourn**

The only business to be conducted is specifically agendized for Utility Commission action. Individuals requiring the assistance of a sign language interpreter to participate in this meeting may call 720.7101 a minimum of five business days prior to the meeting.

RES #090914-1: UD

RESOLUTION DECLARING OFFICIAL INTENT TO REIMBURSE EXPENDITURES FROM PROCEEDS OF BORROWING

WHEREAS, the Town of Menasha Utility District, Winnebago County, Wisconsin (the "Municipality") plans to undertake the replacement of the Manitowoc Road water main (the "Project"); and

WHEREAS, the Municipality expects to finance the Project on a long-term basis by issuing tax-exempt bonds or promissory notes (the "Bonds"); and

WHEREAS, because the Bonds will not be issued prior to commencement of the Project, the Municipality must provide interim financing to cover costs of the Project incurred prior to receipt of the proceeds of the Bonds; and

WHEREAS, it is necessary, desirable, and in the best interests of the Municipality to advance moneys from its funds on hand on an interim basis to pay the costs of the Project until the Bonds are issued.

NOW, THEREFORE, BE IT RESOLVED by the Town Board of the Municipality, that:

Section 1. Expenditure of Funds. The Municipality shall make expenditures as needed from its funds on hand to pay the costs of the Project until Bond proceeds become available.

Section 2. Declaration of Official Intent. The Municipality hereby officially declares its intent under Treas. Regs. Section 1.150-2 to reimburse said expenditures with proceeds of the Bonds, the principal amount of which is not expected to exceed \$688,000.

Section 3. Unavailability of Long-Term Funds. No funds for payment of the Project from sources other than the Bonds are, or are reasonably expected to be, reserved, allocated on a long term basis, or otherwise set aside by the Municipality pursuant to its budget or financial policies.

Section 4. Public Availability of Official Intent Resolution. This Resolution shall be made available for public inspection at the Town Clerk's office within 30 days after its approval in compliance with applicable State law governing the availability of records of official acts including Subchapter II of Chapter 19, and shall remain available for public inspection until the Bonds are issued.

Section 5. Effective Date. This Resolution shall be effective upon its adoption and approval.

Adopted, recorded and approved this 14th day of September, 2009.

Requested by: Myra Piergrossi, Finance Director

Submitted by: Arden Tews, President

Arden Tews, President

Attest: Karen Backman, Secretary

QBACTIVE\6001780.1

RES #090914-2: UD

**CHANGE ORDER NO. 1, 2009 CIPP PROJECT FINAL COST AND QUANTITIES
ADJUSTMENTS FOR EHLERS ROAD AND HAASE STREET**

WHEREAS, Michels Corporation, Brownsville, has satisfactorily completed the project for the 2009 CIPP Project contract; and

WHEREAS, all final costs and quantities have been tabulated and adjusted accordingly in Change Order No. 1; and

WHEREAS, the original contract amount was \$178,814.00, and adjustments per this Change Order decreased the contract by \$42,247.93, for a total and final amount of \$136,566.07.

NOW, THEREFORE BE IT RESOLVED by the Utility District Commissioners that Change Order No. 1 be accepted and that the final contract be adjusted to \$136,566.07 for Michels Corporation of Brownsville, WI.

Adopted this 14th day of September, 2009

Requested by: Steve Laabs, Wastewater Superintendent

Submitted by: Arden Tews, Commission President

Arden Tews, Commission President

Attest: Karen Backman, Utility Secretary

RESOLUTION #090914-3:UD

EXPENDITURES

WHEREAS, The Town of Menasha Utility District has outstanding invoices totaling: \$461,794.01

WHEREAS, the disbursements are categorized below & the detail is attached:

Pending:	
Enterprise Fund: Water 2009	264,587.77
Enterprise Fund: Waste Water 2009	50,279.74
Enterprise Fund Special Process Checks	146,926.50
Total:	<u>461,794.01</u>

NOW, THEREFORE BE IT RESOLVED; that the Town of Menasha Utility District Commission hereby authorizes the above expenditures to be paid by the Finance Department with the exception of _____.

Adopted this _____ day of _____, 2009

Requested by: Myra R. Piergrossi, Finance Director
Submitted by: Arden Tews, Commission President

Arden Tews, Commission President

Attest: _____
Karen Backman, Commission Secretary