



Town of Menasha Parks & Recreation Department

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Neenah, WI 54956

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Office Hours: (M-F) 8am-4:30pm

PARK COMMISSION MEETING MINUTES

December 16, 2009

Park Commissioners Present: Mike Lynch, Mike Dillon, Clarence Peterson (ar. 6:39pm), Debbie Swiertz, Gerald Voigt, and Randy Meyer

Absent: LuAnne Adank

Staff Present: Director Michael Kading, Town Administrator Jeff Sturgell

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The Commission meeting was held at the *Municipal Complex, 2000 Municipal Drive*, and was called to order by Commissioner Voigt at 6:30 p.m. The Pledge of Allegiance was recited and roll call was taken.

APPROVAL OF MINUTES AND EXPENDITURES

The Park Commission dispenses with the reading of, and adopts the November 11, 2009 regular meeting minutes. Commissioner Dillon motioned to accept the minutes as written, seconded by Commissioner Meyer. Motion carried unanimously.

The Commissioners reviewed the expenditure list from December 9, 2009 in the amount of \$3,121.19 for this meeting. Commissioner Lynch motioned, seconded by Commissioner Dillon to approve the expenditures as listed. Motion carried unanimously.

PUBLIC FORUM

none

DISCUSSION/PRESENTATIONS

A. **Volunteer / Partnership Recognition Date and Format:** Keep the same as last year.

B. **CB Park Naming:**

Choice Ranking	Swiertz	Dillon	Lynch	Meyer	Voigt	Peterson
1	Woodlands Park	Woodlands Park	Woodlands Preserve	Woodlands Prairie	Woodlands Prairie	CB Miron Park
2	Natures Park	Shady Lane Park	Woodlands Park	Natures Park	Woodlands Prairie	Tipler Park
3	Shady Lane Park	Woodlands CB Park	Shady Lane Park	Woodlands CB Park	Woodlands Prairie	Arden Tews Park

Top 3 vote getters - Woodlands Park, Shady Lane Park, Woodlands Prairie Park

C. **Possible Joint Meeting with Town Board:**

- Commissioner Meyer agreed and is willing to be on the task force / facilitator
- Joint task team with Town Board (begin with the end in mind, true value)
- Like the idea of annual meeting with town board
- Challenge on both sides regarding goals, visions, etc.
- Administrator Sturgell said that there is an educational gap and priorities are different.
- There should be a Capital Project budget meeting prior to the 2011 budget meeting.
- In the end, the commission decided to hold off on a joint meeting.

REPORTS

A. **Commission:**

- Commissioner Swiertz commented that Breakfast with Santa was fun, heard good feed back, the donation of leftover food to Harbor House was appreciated. Attended another dance review and it did not compare to the Town's.
 - Commissioner Dillon asked about the Eagle Scout project. Director Kading will provide additional information.
 - Commissioner Lynch spoke about Breakfast with Santa. He also suggested that the commission should plan to attend all town meetings.
 - Commissioner Meyer rode the Santa float in the snowstorm. Also feels we should step up the patrol on invasive species.
 - Commission Chairman Voigt gave update on Fritse Park.
- B. Fritse Park – overall financial summary and partnership giving, play equipment rendering and proposed budget, sign and site furnishing budgets, and building light and naming:** Play equipment rendering was accepted. Director Kading was given permission to order said play equipment from Landscape Structures. The Commission discussed recognition of Miron Construction for their involvement in the redevelopment project. Direction was given to entertain options for naming the comfort station after Miron.
- C. Park Report:** accepted as given
- D. Recreation – CC Rentals and Fall Rec Participation:** accepted as given
- E. Director – 2009 volunteer report, friends of the park and rec, long term/strategic planning:** accepted as given

OLD BUSINESS

None

NEW BUSINESS

- A. Fritse Park – Replica Ceremonial Mound:** Commissioner Lynch motioned, seconded by Commissioner Voigt to approve the placement of a Replica Ceremonial Mound on the north side of the Trestle Trail. Motion carried.
- B. Financial Assistance Request:** Commissioner Peterson motioned, seconded by Commissioner Meyer to approve the financial assistance request in the amount of 50% of the program fee. Motion carried unanimously.

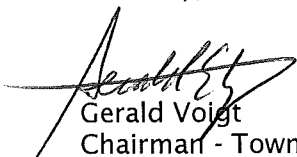
CORRESPONDENCE

ADJOURNMENT

Commissioner Dillon motioned, seconded by Commissioner Swiertz to adjourn the Park Commission meeting of December 16, 2009 at 8:09pm. Motion carried unanimously.

The next regular Commission meeting will be at the Community Center on January 13, 2010 at 6:30pm.

Sincerely,



Gerald Voigt
Chairman - Town of Menasha Park Commission