

**Town of Menasha Utility District Commission Regular Meeting
Municipal Complex - Assembly Room - Monday, October 26, 2009**

Minutes

1. Call to Order, Pledge of Allegiance and Roll Call

President Arden Tews called the meeting to order at 5:00 p.m., followed by the Pledge of Allegiance. Secretary Backman took roll call and Commission members present were President Tews, Commissioners Gerhart, Hanson, Ziegler and Youngquist. Staff present was Administrator Sturgell, Finance Dir. Piergrossi, Accts. Mgr/Deputy Treas. Pagel, Com. Dev. Dir. Dearborn, Wastewater Supt. Laabs, Water Supt. Roth, Engineer Werner. Reporter Mike King was also present. Residents present: Barb Knaack

2. Awards/Presentations

3. Minutes to Approve

a) Regular Utility Commission Meeting - October 12, 2009

MOTION: Hanson/Youngquist to approve the minutes as submitted. Motion carried.

4. Minutes and Correspondence to Receive

Minutes

a) Grand Chute-Menasha West Sewerage Commission - August 5, 2009

b) Neenah-Menasha Sewerage commission - August 25, 2009

Correspondence - none

MOTION: Gerhart/Youngquist to accept the minutes for filing. Motion carried.

5. Public forum on any matters of concern to the Town. The public may comment however, no action can be taken. Five minute time limit per person on non-repetitive matters.

6. Discussion Items

7. Unfinished Business

8. New Business-Resolutions/Ordinances/Policies

a) 091026-1:UD Change Order #1, 2009 Glenview Drive Sanitary Sewer Reconstruction Final Cost and Quantities Adjustments

MOTION: Youngquist/Ziegler to approve the change order. Motion carried.

b) 091026-2:UD Resolution Authorizing the Issuance and Sale of \$2,363,300 General Obligation Promissory Notes

MOTION: Youngquist/Ziegler to approve the notes with a 2.60% interest rate and a term maturing on February 1, 2011.

Pres. Tews explained the purpose of the borrowing; to pay for water main replacements, completion of two wells, and fiber optic connections. He noted the lowest competitive bidder was First National Bank-Fox Valley.

On the main motion to approve, motion carried.

On roll call, Commissioners Hanson, Ziegler, Youngquist, Gerhart and President Tews voted YES. Motion carried 5-0.

c) 091026-3:UD Set 2010 and 2011 Sewer Rates

MOTION: Youngquist/Ziegler to authorize a 5% increase in sewer rates effective January 1, 2010, and a 7.5% increase effective January 1, 2011. Fin. Dir. Piergrossi explained the need for the rate increases due to the required expansion of the Grand Chute-Menasha West Sewerage Treatment Plant which increased rates 19% in 2009 and 2010.

On the main motion, motion carried. On roll call, Commissioners Gerhart, Hanson, Ziegler, Youngquist and President Tews voted YES. Motion carried 5-0.

d) 091026-4:UD Expenditures

MOTION: Youngquist/Ziegler to approve the expenditures as submitted in the amount of \$555,359.79 without exception. Motion carried.

9. Reports

- a) Water Superintendent Roth - *Capital Projects Update*: The Manitowoc Rd. water main project is on-going however some work days were lost due to rain. The portion from Stead Dr. going east to Harold Dr. has been completed, and the crew is now working on the portion west of Stead Dr. toward Traders Rd. Two more water breaks occurred last week.

10. Motions by Commissioners

11. Adjourn

At 5:18 p.m., MOTION: Gerhart/Hanson to adjourn. Motion carried.

Respectfully submitted,

Karen Backman, Secretary

Note: These minutes are not to be considered official until acted upon at an upcoming regular meeting, therefore, are subject to revision.