



Town of Menasha Parks & Recreation Department

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Office Hours: (M-F) 8am-4:30pm

PARK COMMISSION MEETING MINUTES

September 9, 2009

Park Commissioners Present: Michael Dillon, Clarence Peterson, Randy Meyer, Debbie Swiertz

Excused Absence: Mike Lynch, LuAnne Adank, Gerald Voigt

Staff Present: Director Michael Kading, Recreation Supervisor Amanda Geiser

Guests Present: Charles Pronschinske, Heidi Pronschinske, Adam Pronschinske, Derrick Decker

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The Commission meeting was held at the *Community Center, 1000 Valley Road*, and was called to order by Commissioner Dillon at 6:30 p.m. The Pledge of Allegiance was recited and roll call was taken.

APPROVAL OF MINUTES AND EXPENDITURES

The Park Commission dispenses with the reading of, and adopts the August 26, 2009 regular meeting minutes. Commissioner Swiertz motioned to accept the minutes as written, seconded by Commissioner Meyer. Motion carried unanimously.

The Commissioners reviewed the expenditure list from August 26, 2009 in the amount of \$29,628.32 for this meeting. Commissioner Swiertz motioned, seconded by Commissioner Peterson to approve the expenditures as listed. Motion carried unanimously.

PUBLIC FORUM

Resident Mike Dillon expressed heartfelt appreciation to Town Administrator Sturgell and Director of Parks and Recreation Kading for their hard work on the Fritse Park project.

DISCUSSION/PRESENTATIONS

- A. **Eagle Scout Project - Rydell Property, Derek Decker:** Commissioner Swiertz motioned, seconded by Commissioner Peterson to approve the project as presented. Motion carried unanimously.
- B. **Basketball courts - O'Hauser Park, Adam Pronschinske:** Commissioner Swiertz motioned, seconded by Commissioner Meyer to authorize Adam to research cost and location and to bring back findings to the commission.
- C. **Fritse Park Adventure Play Equipment:** Mandi Wilke, Gerber Leisure Products and representing Landscape Structures, presented 3 plans/options. Commissioner Dillon recommended that the commission discuss theming and components during the next meeting.
- D. **Boat Launch Fee Information:** Commissioner Peterson motioned to move forward with a Boat Launch Fee ordinance, motion failed for failure of second. This topic will be postponed for further discussion until the next commission meeting. Staff is to bring sample ordinances.
- E. **Commissioner Park Assignments:** Commissioner Peterson brought up the idea of returning to the system where each commission member was assigned parks to watch over. After much discussion, the commission decided to remain with the current system and to research "Friends" assuming such a role in the future.

REPORTS

- A. **Commission:**
 - Commissioner Swiertz presented photos and comments on the new playground equipment
 - Commissioner Meyer asked about buckthorn removal at CB Park and down at Rydell.

- Commissioner Dillon reported that the Neenah Rotary Board of Directors voted to have the Fritse Park playground equipment as their 2010/2011 primary fundraising effort and challenge grant.
- B. **Fritse Park:**
- C. **Parks:** Park Foreman's report was reviewed and accepted as written.
- D. **Recreation - WPRA Ticket Sales, CC Rentals and Fall Rec Participation:** Recreation Supervisor's report was reviewed and accepted as written.
- E. **Director - Pavilion Rentals:** Director's report was reviewed and accepted as written.

OLD BUSINESS

None

NEW BUSINESS

- A. **Approve O'Hauser Disc Golf Improvement Scope of Services Agreement:** Commissioner Swiertz motioned, seconded by Commissioner Peterson to approve the Scope of Services Agreement as presented. Motion carried unanimously.
- B. **Financial Assistance Request:** Commissioner Meyer motioned, seconded by Commissioner Petersen to approve the financial assistance request in the amount of 50% of the program fee. Motion carried unanimously.

CORRESPONDENCE

ADJOURNMENT

Commissioner Swiertz motioned, seconded by Commissioner Peterson to adjourn the Park Commission meeting of September 9, 2009 at 8:22pm. Motion carried unanimously.

The next regular Commission meeting will be at Fritsch Park Pavilion on September 23, 2009 at 6:30pm.

Sincerely,



Gerald Voigt
Chairman - Town of Menasha Park Commission