

Town of Menasha Stormwater Utility Commission Regular Meeting
Municipal Complex - Assembly Room - Monday, August 10, 2009

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Minutes

1. Call to Order, Pledge of Allegiance, and Roll Call
Pres. Tews called the first meeting of the Stormwater Utility District to order at 5:30 p.m. Secretary Backman took roll call and present were Pres. Tews, Comm. Gerhart, Hanson, Ziegler, Youngquist, Adm. Sturgell, Fin. Dir. Piergrossi, Com. Dev. Dir. Dearborn, and Assessor Eiberger. Street Supt. Gallow was not present. Also present was Barb Knaack and Paul Eisen.
2. Awards/Presentations
3. Minutes to Approve
4. Minutes and Correspondence to Receive
5. Public forum on any matters of concern to the Town. The public may comment however, no action can be taken. Five minute time limit per person on non-repetitive matters.
Res. Barb Knaack, Irish Road: Commented re; a P.C. article [attached] about state-wide 10-yr. extension of the deadline to reduce sediment by 2013; the Town not reducing its stormwater fees; Town spending for computer programming (stormwater utility billings); increased water and sewer charges, and garbage rates; the joint Tayco Pond project with the City of Menasha/collateral. She stated the Town has made no effort to contact the DNR about getting the sediment deadline extended. Adm. Sturgell refuted those statements publicly to the contrary, noting several meetings he's attended along with Com. Dev. Dir. Dearborn and an outside contractor, which included travel to Green Bay and Madison. From those meetings, Adm. Sturgell explained he has provided financials to the DNR and U.S. Army Corps of Engineers, attempted to change the stormwater requirements, delay the timeframe to react, change street sweeper credits, in-line vs. off-line ponds, and more. In addition, Adm. Sturgell stated the topic of the DNR constantly changing the stormwater mandates has been discussed extensively at many town meetings.
6. Discussion Items
7. Unfinished Business
8. New Business-Resolutions/Ordinances/Policies
 - a) 090810-1:STM Approve Expenditure for Programming
MOTION: Youngquist/Ziegler to authorize up to \$5,000 for programming costs and issue a check in the amount of \$1,600 for the initial payment due. Fin. Dir. Piergrossi explained the purpose was to add a service charge to each customer along with a rate. She further explained how the land files link to parcel numbers for billing purposes. The Commissioners asked various questions about the programming cost and time to perform data entry. Board members suggested utilizing (outside) volunteers, but Dir. Piergrossi explained the seriousness of errors which could occur. She stated some staff may help with data entry. The deadline for completion is by January 1. Motion carried.
9. Reports
 - a) President Tews
 - *Stormwater Utility Commission Meetings Begin on Regularly Scheduled Utility and Town Board Meeting Dates at 5:30 pm:* Pres. Tews stated initially meetings would begin at 5:30 pm and attempt to be finished before the start of the Town Board of Supervisors meeting at 6:00 pm, but felt the time could be adjusted later.
 - b) Community Development Director Dearborn
 - *Potential Stormwater Compliance Requirements:* Dir. Dearborn gave the timeline for mandates for compliance; discussed meeting the 2013 goal for removal of total suspended solids; discussions with DNR to extend deadline for sediment reduction/aggressively pushing legislators regionally and locally; dealing with constant changing of goals/targets; stated there is stimulus money available for constructing the stormwater ponds.

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- *Status of Cold Spring Road Detention Pond:* Dir. Dearborn showed and discussed a map of the Cold Spring Road Pond area and explained they are now blasting and doing excavation. He pointed out the shelf area and vegetation which will eventually surround the pond. Engr. Lee Reibold explained where the water will eventually enter the pond through the storm sewer from the east. Res. Dale Achamee expressed concern with the constant changing of the DNR models and potential costs to the Town for consultants whenever changes are made. Dir. Dearborn agreed.
- *Non-Residential Stormwater Credits:* 60 notification letters were sent to the larger town businesses and Dir. Dearborn stated he would assist in responding to questions, but also encouraged other non-residential property owners to contact him with their questions. He explained that all stormwater utility information can be found on the town's website under the link 'Stormwater Utility Ordinance, Billing and Credit Information'. Pres. Tews stated after one year, the ERU fees would be reviewed again.

10. Motions by Commissioners

11. Adjourn

At 6:07 p.m., MOTION: Youngquist/Ziegler to adjourn. Motion carried.

The Commissioners took a 5-minute break before starting the Town Board meeting.

Respectfully submitted,



Karen Backman, Secretary

Note: These minutes are not to be considered official until acted upon at an upcoming regular meeting, therefore, are subject to revision.