



# Town of Menasha Parks & Recreation Department

2000 Municipal Drive  
Neenah, WI 54956

Phone: (920) 720-7108 / Fax: (920) 720-7113  
Office Hours: (M-F) 8am-4:30pm

## PARK COMMISSION MEETING MINUTES

July 8, 2009

**Park Commissioners Present:** Mike Lynch, Michael Dillon, Clarence Peterson, LuAnne Adank, Randy Meyer, Debbie Swiertz, Gerald Voigt  
**Staff Present:** Director Michael Kading, Recreation Supervisor Amanda Geiser  
**Guests Present:** Barb Knaack

\* \* \* \* \*

The Commission meeting was held at the *Community Center, 1000 Valley Road*, and was called to order by Commissioner Voigt at 6:30 p.m. The Pledge of Allegiance was recited and roll call was taken.

### APPROVAL OF MINUTES AND EXPENDITURES

The Park Commission dispenses with the reading of, and adopts the June 24, 2009 regular meeting minutes. Commissioner Swiertz motioned to accept the minutes as written, seconded by Commissioner Peterson. Motion carried unanimously.

The Commissioners reviewed the expenditure list from July 8, 2009 in the amount of \$5,923.83 for this meeting. Commissioner Lynch motioned, seconded by Commissioner Dillon to approve the expenditures as listed. Motion carried unanimously.

### PUBLIC FORUM

### DISCUSSION/PRESENTATIONS

A. Fritse Park - Commissioner Voigt led the discussion

### REPORTS

- A. **Commission**
  - Commissioner Swiertz said that there have been residents inquiring about saving the Schildt barn. At this point, it is not worth saving.
  - Commissioner Peterson commented on juvenile restitution program.
  - Commissioner Meyer questioned encroachment of private property owners into navigatable stream of public Gateway Open Space.
  - Commissioner Voigt commented on the flowers, bugs, deer, butterflies and assortment of wildlife in CB Park.
- B. **Parks** - Park Foreman's report was reviewed and accepted as written.
- C. **Recreation** - Recreation Supervisor's report was reviewed and accepted as written.
- D. **Director** - Director's report was reviewed and accepted as written.
- E. **Pavilion Rental Report** -

### OLD BUSINESS

None

### NEW BUSINESS

A. **2010 Budget - Final Draft:** Commissioner Lynch motioned, seconded by Commissioner Peterson to accept the budget as proposed by park and recreation staff. Commissioner Lynch

motioned, seconded by Commissioner Peterson to amend the proposed budget, removing \$28,300 from Capital Parks - Miscellaneous (08-31) and place in Capital Projects fund for borrowing. Motion to amend proposed budget carried. Motion to approve budget as amended carried.

- B. **Financial Assistance Program:** Discussion resulted in leaving the policy as is.
- C. **Park and Recreation Commission Code of Conduct:** postponed to next meeting.

**CORRESPONDENCE**

**ADJOURNMENT**

Commissioner Swiertz motioned, seconded by Commissioner Lynch to adjourn the Park Commission meeting of July 8, 2009 at 8:08pm. Motion carried unanimously.

*The next regular Commission meeting will be at Wittmann Park Pavilion on July 22, 2009 at 6:30pm.*

Sincerely,



Gerald Voigt  
Chairman - Town of Menasha Park Commission