

Town of Menasha Utility District Commission Regular Meeting  
Municipal Complex - Assembly Room - Monday, June 8, 2009

Minutes

1. Call to Order, Pledge of Allegiance and Roll Call

President Arden Tews called the meeting to order at 5:00 p.m., followed by the Pledge of Allegiance. Secretary Backman took roll call and Commission members present were President Tews, Commissioners Gerhart, Hanson, and Youngquist. Commissioner Ziegler was excused. Staff present was Administrator Sturgell, Finance Dir. Piergrossi, Accts. Mgr/Deputy Treas. Pagel, Com. Dev. Dir. Dearborn, Wastewater Supt. Laabs, Water Supt. Roth, Engineer Werner.

2. Awards/Presentations

3. Minutes to Approve

a) Regular Utility Commission Meeting - May 18, 2009

MOTION: Youngquist/Gerhart to dispense from reading the minutes and approve as submitted. Motion carried.

4. Minutes and Correspondence to Receive

Minutes - none

Correspondence

a) Water Main Breaks report - May 2009

b) Water Pumpage Report - May 2009

MOTION: Youngquist/Hanson to accept the correspondence for filing as submitted. Motion carried.

5. Public forum on any matters of concern to the Town. The public may comment however, no action can be taken. Five minute time limit per person on non-repetitive matters.

6. Discussion Items

7. Unfinished Business

8. New Business-Resolutions/Ordinances/Policies

a) 090608-1:UD Expenditures

MOTION: Youngquist/Gerhart to approve the expenditures with the exception of none as submitted. Motion carried.

9. Reports

a) Wastewater Superintendent Laabs

- **Wastewater Capital Projects Update:** Glenview Dr. sanitary sewer replacement is going well; all laterals will be hooked up at the property lines. Ehlers Rd. and Haase St. will be cleaned next week and slip-lining will be performed. Commissioner Gerhart wanted residents to know that the purchase and use of our own televising equipment has saved the Town a considerable amount of money. Supt. Laabs agreed.

b) Water Superintendent Roth

- **Well Project Update:** At Well #8 on American Dr., drilling has been completed, and samples of the formation sand have been sent in for analysis, and for design of a well screen. Well #7 on University Dr. continues to have sand infiltration and will install an air packer to block off portions of the screen to determine where the sand is coming from.
- **Water Main Relay Projects Update:** Work will be performed on water main relays this week on Linda Ave. and Bonnie Dr. Next week, the crew will move to Valley Rd. between Chain Dr./Heritage Woods Dr., and when completed will proceed to the west end of Valley Rd. near Racine and Midway Roads. Supervisor Hanson mentioned receiving telephone calls inquiring about the red flashing light on the Frances St. lift station. Supt. Laabs explained and stated residents should notify the Town Utility office.

10. **Motions by Commissioners**

11. **Adjourn**

At 5:10 p.m., MOTION: Hanson/Gerhart to adjourn. Motion carried.

Respectfully submitted,

Karen Backman, Secretary

**Note:** *These minutes are not to be considered official until acted upon at an upcoming regular meeting, therefore, are subject to revision.*